

**Hinson Management, Inc.**  
Randy S. McGuinn  
rmcguinn@charterinternet.com  
8499 Valley Falls Road (physical address)  
P.O. Box 160207(mailing address)  
Boiling Springs, SC 29316  
Phone: 864-599-9019 Fax: 864-599-9029

**Carriage Gate Architectural Committee Request**

Homeowner: \_\_\_\_\_  
Date: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Phone #: (home) \_\_\_\_\_ (work) \_\_\_\_\_

**Category of Improvement**

Check one or more categories:

\_\_\_\_\_ Landscaping  
\_\_\_\_\_ Fence/Wall  
\_\_\_\_\_ Satellite Dish  
\_\_\_\_\_ Patio  
\_\_\_\_\_ Other \_\_\_\_\_

**Checklist/Items AC will need to proceed with request:**

Please refer to covenants regarding your request

\_\_\_\_\_ Site plan (included in your closing documents)  
\_\_\_\_\_ Indicate location of exterior improvements on site plan  
\_\_\_\_\_ Grading/Landscaping Plan  
\_\_\_\_\_ Include photo, brochure, or sketch of improvement  
\_\_\_\_\_ Clear, concise written description \_\_\_\_\_

\_\_\_\_\_ Material listing (including colors, etc) \_\_\_\_\_

\_\_\_\_\_ Fence \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

**APPROVAL:**

\_\_\_\_\_ Date \_\_\_\_\_

**DENIED:**

\_\_\_\_\_ Date \_\_\_\_\_

Notes: \_\_\_\_\_

IT IS THE RESPONSIBILITY OF EACH PROPERTY OWNER TO VERIFY ALL PROPERTY LINES; ALL LOT PINS, ALL DRAINAGE AND UTILITY EASEMENTS PRIOR TO ANY CONSTRUCTION OR ANY INSTALLATION OF ALL APPROVED FENCING. LOCATION OF ALL UTILITIES MUST BE PERFORMED PRIOR TO ANY SUCH ACTIVITIES. CONTACT PALMETTO UTILITY LOCATION SERVICES AT 1-888-721-7877 (AT NO CHARGE TO THE PROPERTY OWNER). IT IS THE RESPONSIBILITY PROPERTY OWNER TO INSTALL ALL APPROVED FENCING INSIDE THEIR RESPECTIVE PROPERTYT LINES TO INSURE ADEQUATE DISTANCE FOR FUTURE MAINTENANCE OF SIAD FENCING.