

**Hinson Management, Inc.**  
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**Holly Meadows Architectural Committee Request**

Homeowner: \_\_\_\_\_  
Date: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ (home) \_\_\_\_\_ (work)

**Category of Improvement**

Check one or more categories:

\_\_\_\_ Landscaping  
\_\_\_\_ Fence/Wall  
\_\_\_\_ Satellite Dish  
\_\_\_\_ Patio  
\_\_\_\_ Other \_\_\_\_\_

Checklist/Items AC will need to proceed with request:

Please refer to covenants regarding your request

\_\_\_\_ Site plan (included in your closing documents)  
\_\_\_\_ Indicate location of exterior improvements on site plan  
\_\_\_\_ Grading/Landscaping Plan  
\_\_\_\_ Include photo, brochure, or sketch of improvement  
\_\_\_\_ Clear, concise written description \_\_\_\_\_

\_\_\_\_ Material listing (including colors, etc) \_\_\_\_\_  
\_\_\_\_ Fence \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

**APPROVAL:** \_\_\_\_\_ Date \_\_\_\_\_

**DENIED:** \_\_\_\_\_ Date \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Response to request within 30 days