

LAKE EMORY HOMEOWNERS ASSOCIATION
 PO BOX 160207, Boiling Springs, S.C. 29316 PH: (864) 599-9019 FAX: (864) 599-9029

Architectural Review Committee Submittal Form

Please provide the additional information as requested by the Architectural Review Committee. If you have any questions, please feel free to call us at 599-9019. Any omissions may cause unnecessary delays.

- 1. Name: _____ Address: _____
 Lot: _____ Phone: _____ E-mail: _____
- 2. Contractor: _____ Address: _____
 License # _____ Phone: _____ E-mail: _____
- 3. Description of work to be performed: _____
- 4. Estimated time to complete work: _____
- 5. Materials to be used: _____
- 6. Color scheme: _____
- 7. Other relevant information: _____

Please attach a drawing or Blueprint with your submittal. Please indicate all materials, dimensions, colors, and the exact location of the proposed work to be completed. Drawings or brochures of similar projects may also be submitted. Major construction projects **must** include elevation drawings

I agree to:

- * Maintain all improvements made on the property, comply with all applicable City and State laws, and obtain all required permits.
- * Begin no work until I have received approval, **in writing**, from the Architectural Review Committee.

Signature _____ Date: _____

Submitted requests will be reviewed as soon as possible, however ***this process could take 30 days***. All requests will be reviewed individually and a completed form will be mailed to the above address.

<i>FOR Architectural Review Committee USE ONLY</i>			
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> Approved with Listed Provisions	<input type="checkbox"/> Return for More Information
Provisions: _____			

SIGNED		DATE	
<input type="checkbox"/> Homeowner	<input type="checkbox"/> File	<input type="checkbox"/> Hinson Mgt.	