

**Hinson Management, Inc.**  
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**Westwood Pointe Architectural Committee Request**

Homeowner: \_\_\_\_\_  
Date: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Phone #: (home) \_\_\_\_\_ (work) \_\_\_\_\_

**Category of Improvement**

Check one or more categories:

\_\_\_\_\_ Landscaping  
\_\_\_\_\_ Fence/Wall  
\_\_\_\_\_ Satellite Dish  
\_\_\_\_\_ Patio  
\_\_\_\_\_ Other \_\_\_\_\_

**Checklist/Items AC will need to proceed with request:**

Please refer to covenants regarding your request

\_\_\_\_\_ Site plan (included in your closing documents)  
\_\_\_\_\_ Indicate location of exterior improvements on site plan  
\_\_\_\_\_ Grading/Landscaping Plan  
\_\_\_\_\_ Include photo, brochure, or sketch of improvement  
\_\_\_\_\_ Clear, concise written description \_\_\_\_\_

\_\_\_\_\_ Material listing (including colors, etc) \_\_\_\_\_

\_\_\_\_\_ Fence \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

**APPROVAL:** \_\_\_\_\_ Date \_\_\_\_\_

**DENIED:** \_\_\_\_\_ Date \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Response to request within 30 days