

**Hinson Management, Inc.**  
Jenneane Y. Froman  
8499 Valley Falls Road (physical address)  
P.O. Box 160207 (mailing address)  
Boiling Springs, SC 29316  
Phone: 864-599-9019 Fax: 864-599-9029

**Wilkins Pointe Architectural Committee Request**

Homeowner: \_\_\_\_\_  
Date: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Phone #: (home) \_\_\_\_\_ (work) \_\_\_\_\_

**Category of Improvement**

Check one or more categories:

\_\_\_\_ Landscaping  
\_\_\_\_ Fence/Wall \_\_\_\_\_ Patio  
\_\_\_\_ Satellite Dish \_\_\_\_\_ Other \_\_\_\_\_

Checklist/Items AC will need to proceed with request:

Please refer to covenants regarding your request

\_\_\_\_ Site plan (included in your closing documents)  
\_\_\_\_ Indicate location of exterior improvements on site plan  
\_\_\_\_ Grading/Landscaping Plan  
\_\_\_\_ Include photo, brochure, or sketch of improvement  
\_\_\_\_ Clear, concise written description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ Material listing (including colors, etc) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_ Fence \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

**APPROVAL:** \_\_\_\_\_ Date \_\_\_\_\_

**DENIED:** \_\_\_\_\_ Date \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Response to request within 30 days