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**DECLARATION** 

OF

COVENANTS, CONDITIONS AND RESTRICTIONS

FOR

THE RESERVE AT RICHGLEN

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EXHIBIT A PROPERTY DESCRIPTION

#### DECLARATION

OF

## COVENANTS, CONDITIONS AND RESTRICTIONS

FOR

#### THE RESERVE AT RICHGLEN

THIS DECLARATION, made on the date hereinafter set forth by CJN, LLC, a South Carolina limited liability company having an office in Greenville County, South Carolina, hereinafter referred to as "Declarant"

#### WITNESS ETH:

Declarant is the owner of the real property described on Exhibit "A" which is attached and incorporated by reference. This Declaration imposes upon the Properties mutually beneficial restrictions under a general plan of improvement for the benefit of the owners of each portion of the Properties and establishes a flexible and reasonable procedure for the overall development, administration, maintenance and preservation of the Properties. In furtherance of such plan, this Declaration provides for the creation of The Reserve at Richglen Homeowners Association, Inc., to own, operate and maintain Common Areas and to administer and enforce the provisions of this Declaration and the By-Laws (capitalized terms are defined in Article 1).

It is contemplated the Properties will be developed as a residential community comprised of uses allowed under the Zoning Ordinance with public streets, private alleys, sidewalks, street lights, open spaces, stormwater drainage and retention areas, and other Common Areas and Improvements for the benefit of the Owners of Units made subject to the terms of this Declaration.

Declarant hereby declares that all of the property described in Exhibit "A" and any Additional Property subjected to this Declaration by Supplemental Declaration shall be held, sold, used and conveyed subject to the following restrictions, covenants and conditions, which shall run with the title to the real property subjected to this Declaration. This Declaration shall be binding upon all parties having any right, title or interest in any portion of the Properties, their heirs, successors, successors-in-title, and assigns, and shall inure to the benefit of each owner of any portion of the Properties.

## **ARTICLE 1: DEFINITIONS**

The terms in this Declaration and the exhibits to this Declaration shall generally be given their natural, commonly accepted definitions except as otherwise specified. Capitalized terms shall be defined as set forth below.

- 1.1. "ARB": The Architectural Review Board, as described in Section 9.2.
- 1.2 "Area of Common Responsibility": The Common Area, together with those areas, if any, for which the Association has or assumes responsibility pursuant to the, terms of this Declaration, any Supplemental Declaration, any cost sharing agreement, or other applicable covenant, contract, or agreement.
- 1.3 "Articles of Incorporation" or "Articles": The Articles of Incorporation of The Reserve at Richglen Homeowners Association, Inc., as filed with the Secretary of State of the State of South Carolina.
- 1.4 "Association": The Reserve at Richglen Homeowners Association, Inc. a South Carolina nonprofit corporation, its successors or assigns.
- 1.5 "Board of Directors" or "Board" The body responsible for administration of the Association, selected as provided in the By-Laws and serving as the board of directors under South Carolina corporate law.
- 1.6 "By-Laws": The By-Laws of The Reserve at Richglen Homeowners' Association, Inc., as they may be amended from time to time.
- 1.7 "Common Area": All real and personal property, including open space, alley ways, easements, licenses and conservation easements, which the Association owns, leases or holds possessory or use rights in for the common use and enjoyment of the Owners.
- 1.8 "Common Expenses": The actual and estimated expenses incurred, or anticipated to be incurred, by the Association for the general benefit of all Owners, including any reasonable reserve, as the Board may find necessary and appropriate pursuant to the Governing Documents. Common Expenses shall not include any expenses incurred during the Development Period for initial development, original construction, installation of infrastructure, original capital improvements. or other original construction costs unless approved by Members holding a Majority of the total Class "A" votes of the Association and the Class "B" Member.
- 1.9 "Days": Calendar days; provided, however, if the time period by which any action required hereunder must be performed expires on a Saturday, Sunday or legal holiday, then such time period shall be automatically extended to the close of business on the next regular business day.
- 1.10 "Declarant": CJN, LLC, a South Carolina limited liability company, or any successor, successor-in-title, or assign who takes title to any portion of the property described on Exhibit "A" for the purpose of development and/or sale and who is designated as the Declarant in a recorded instrument executed by the immediately preceding Declarant: provided, however, there shall be only one (1) "Declarant" hereunder at any one time.

- 1.11 "Declaration": This Declaration of Covenants, Conditions and Restrictions for The Reserve at Richglen as the same may be amended, renewed or extended from time to time in the manner herein provided.
- 1.12 "Development Period": The period of time during which the Declarant owns any property which is subject to this Declaration, provided, however, the Development Period shall not terminate until one hundred percent (100%) of the total number of Units permitted by the Master Plan for the property described on Exhibit "A" have certificates of occupancy issued thereon and have been conveyed to persons other than the Declarant. The Declarant may, but shall not be obligated to, unilaterally relinquish its rights under this Declaration and/or terminate the Development Period upon an earlier date by a written instrument to the Board. Notwithstanding the above or any provision in the Governing Documents to the contrary, the Development Period shall terminate not later than twenty (20) years after the date that this Declaration is recorded in the Public Records.
- 1.13 "General Assessments": Assessments levied on all Units subject to assessment under Article 8 to fund Common Expenses for the general benefit on all Units, as more particularly described in Sections 8.1 and 8.2.
- 1.14 "Governing Documents": The Declaration, By-Laws. Articles of Incorporation. all Supplemental Declarations, the Zoning Ordinance, the rules of the Association, and all additional covenants governing any portion of the Properties or any of the above, as each may be amended from time to time.
- 1.15 "Improvement": Any structure or improvement, including but not limited to, buildings of a permanent or temporary nature (with temporary buildings being permitted only during the construction of other Improvements, subject to approval by the ARB), outbuildings, underground installations, slope alterations, surface water drainage facilities, sediment control devices, roads, berms, driveways, alley ways, parking areas or facilities, garbage facilities, fences, screening walls, retaining walls, enclosures, stairs, decks, windbreaks, planting or removal of trees, shrubs and other landscaping materials, poles, signs, antennas and satellite dishes, utilities, heating, cooling and air circulation equipment and facilities, roofed structures, hedges, exterior illumination, changes in exterior color or shape, staking, clearing, excavation, grading, exterior alteration of existing improvements, and all other structures or landscaping improvements of every type and kind initially or at any time thereafter placed or constructed on any Unit.
- 1.16 "Leasehold Owner": The lessee under any lease of a Unit and which lessee has been assigned all of the Owner's rights and obligations under this Declaration with respect to the leased gremises.
- 1.17 "Majority": Those votes, Owners, Members, or other group, as the context may indicate, totaling more than fifty percent (50%) of the total eligible number.
- 1.18 "Master Plan": The Master Plan for The Reserve at Richglen prepared by Gray Engineering Consultants, as such plan may be amended from time to time, which plan includes the property described on Exhibit "A" that Declarant may from time to time anticipate subjecting to this Declaration.

- 1.19 "Member": A person subject to membership in the Association pursuant to Section 3.1.
- 1.20 "Mortgage": A mortgage or any other form of security instrument affecting title to any Unit.
  - 1.21 "Mortgagee": A beneficiary or holder of a Mortgage.
- 1.22 "Occupant": The Owner or Leasehold Owner of any Unit and their respective employees, agents, tenants, independent contractors, invitees and licensees or any other person who either lawfully or unlawfully occupies or comes upon such Unit All actions or omissions of any Occupant shall be deemed the actions or omissions of the Owner or Leasehold Owner of such Unit.
- 1.23 "Owner": One (1) or more persons who hold the record title to any Unit, including the Declarant, but excluding in all cases any party holding an interest merely as security for the performance of an obligation. If a Unit is owned by more than one (1) person, all such persons shall be jointly and severally obligated to perform the responsibilities of such Owner. An Owner (including the Declarant) who has transferred or otherwise conveyed a leasehold interest in and to any Unit to a Leasehold Owner may, in its sole discretion, assign in such lease, all of such Owner's rights and obligations as an Owner herein; provided, however, that any such assignment shall not relieve such Owner from its duties and obligations hereunder except as expressly provided herein. From and after receipt of such assignment, Declarant, the Association and the ARB shall recognize the Leasehold Owner as the Owner of such Unit.
- 1.24 "Plat": The plat. prepared by Site Design, Inc., entitled "THE RESERVE AT RICHGLEN SUBDIVISION" dated Max 25, 2017, recorded in Plat Book 1266 at Page 1, in the Register of Deeds Office for Greenville County, South Carolina, as well as all future recorded plats, if any, describing those certain parcels of land annexed, as described thereon, and made subject to this Declaration by amendment hereto.
- 1.25 "Properties": The real property described on Exhibit "A" as such exhibit may be amended or supplemented from time to time to reflect any additions or removal of property in accordance with Article 7.
- 1.26 "Public Records": The Register of Deeds Office of Greenville County, South Carolina, or such other place which is designated as the official location for recording of deeds and similar documents affecting title to real estate.
- 1.27 "The Reserve at Richglen": That certain residential community located on the property described on Exhibit "A" in Greenville County, South Carolina, developed by the Declarant and commonly known and referred to as The Reserve at Richglen.
  - 1.28 "Special Assessments": Assessments levied in accordance with Section 8.3.
- 1.29 "Supplemental Declaration": An instrument including but not limited to a deed of conveyance, filed in the Public Records which subjects Additional Property to this Declaration, designates Phases, and/or imposes, expressly or by reference, additional restrictions and

obligations on the land described in such instrument. The term shall also refer to an instrument filed by the Declarant pursuant to Section 3.2 which designates Voting Groups or pursuant to Section 7.3 which imposes additional restrictions or limits on the Declarant or the Association, any declaration or covenants, conditions and restrictions, and any declaration of condominium:

- 1.30 "Unit": A portion of the Properties, whether improved or not improved, which may be independently owned and conveyed. Each separately platted lot shall be deemed to be a separate Unit, regardless of the number of uses on such lot, unless otherwise specified by the applicable Supplemental Declaration. The term shall refer to the land, if any, which is part of the Unit as well as any Improvements thereon. In the case of a portion of the Properties intended and suitable for subdivision but as to which no final lot subdivision map has been filed. such property shall be deemed to be a single Unit until such time as a final lot subdivision map is filed of record with respect to all or a portion of the property. This term shall not include Common Area, common property owned by any Association, or property dedicated to the public.
- 1.31 "<u>Utilities</u>": Any utilities serving any portion of the Properties or any Common Areas, including, without limitation, public water service, public sewer service, storm drains, gas, electricity, telephone, cable, digital or similar television services or any other utilities of any nature whatsoever.
- 1.32 "Zoning": The Zoning Ordinance of Greenville County, South Carolina, applicable to The Reserve at Richglen, as it may be amended from time to time.

#### ARTICLE 2: PROPERTY RIGHTS

- 2.1 Owner's Easements Of Enjoyment. Every Owner shall have a right and easement of enjoyment in and to the Common Area which shall be appurtenant to and shall pass with the title to every Unit, subject to the following provisions:
  - (a) This Declaration and all other Governing Documents:
- (b) Any restrictions or limitations contained in any deed conveying such property to the Association:
- (c) the right of the Association to permit the use of and to charge reasonable admission and other fees for the use of the Common Area and to impose reasonable limits upon the number of guests who may use the Common Area;
- (d) the right of the Association to suspend the voting rights and right to use any Common Area by an Owner for any period during which any assessment against his Unit remains unpaid; and, for a period not to exceed sixty (60) days, for any infraction of its published rules and regulations;
- (e) the right of the Association to dedicate or transfer all or any part of the Common Area to any public agency, authority or utility for such purposes and subject to such conditions as may be agreed to by the Members;
- (f) the right of the Association to rent, lease or reserve any portion of the Common Area to any Owner or Occupant for the exclusive use of such Owner or Occupant and their

respective employees, 1essees, clients, customers, and guests upon such conditions as may be established by the Board;

- (g) the right of the Board to allow persons other than Owners, Occupants and their respective employees, lessees, invitees, customers and guests to use any facilities situated upon the Common Area upon such conditions as may be established by the Board;
- (h) the right of the Association, in accordance with its Articles and By-laws, to borrow money for the purpose of improving the Common Area and facilities thereon;
- (i) the right of the Association to exchange portions of Common Area with the Declarant for substantially equal areas of the properties for the purpose of eliminating unintentional encroachments of improvements onto portions of the Common Areas;
- j) the right of the Association, acting through the Board, to mortgage, pledge, or hypothecate any or all of its real or personal property as security for money borrowed or debts incurred:
- (k) the right of the Declarant to conduct activities and establish facilities within the Properties as provided in Article 14.
- 2.2 <u>Delegation of Use</u>. Any Owner may delegate, in accordance with the By-Laws, his rights of enjoyment of the Common Area to the members of his family, his tenants or contract purchasers who reside on the Unit of such Owner.
- 2.3 <u>Leases Of Units.</u> Any Lease Agreement between an Owner and a lessee for the lease of such Owner's residence on its Unit shall provide that the terms of the Lease shall be subject in all respects to the provisions of this Declaration, the Articles of Incorporation and By-Laws of the Association and that any failure by the lessee to comply with the terms of such document shall be a default under the terms of the Lease. All Leases of Units shall be in writing. Other than the foregoing there is no restriction on the right of any Owner to lease his Unit.
- 2.4 <u>No Partition.</u> Except as permitted in this Declaration, there shall be no judicial partition of the Common Area. No person shall seek any judicial partition unless the portion of the Common Area which is the subject of such partition action has been removed from the provisions of this Declaration. This Article shall not prohibit the Board from acquiring and disposing of other real property which may or may not be subject to this Declaration.
- 2.5 <u>Condemnation</u>. The Association shall be the sole representative with respect to condemnation proceedings concerning Common Area and shall act as attorney-in-fact for all Owners in such matters. If any part of the Common Area shall be taken by any authority having the power of condemnation or eminent domain or conveyed in lieu of and under threat of condemnation by the Board acting on the written direction of Members holding at least sixty-seven percent (67%) of the total Class "At votes in the Association and, during the Development Period, the written consent of the Declarant, each Owner shall be entitled to written notice of such taking or conveyance prior to disbursement or any condemnation award or proceeds of such conveyance. The award made for such taking or proceeds of such conveyance shall be payable to the Declarant so long as the Declarant is funding the Association.

If the taking or conveyance involves a portion of the Common Area on which improvements have been constructed, the Association shall restore or replace such improvements on the remaining land included in the Common Area to the extent available, unless within sixty (60) Days after such taking the Members holding at least sixty-seven percent (67%) of the total Class "A" vote of the Association and, during the Development Period, the Declarant, shall otherwise agree. Any such construction shall be in accordance with plans approved by the Board and the ARB. The provisions of Section 6.1(b) regarding funds for the repair of damage or destruction shall apply.

If the taking or conveyance does not involve any Improvements on the Common Area, or if a decision is made not to repair or restore, or if net funds remain after any such restoration or replacement is complete, then such award or net funds may be used by the Association for such purposes as the Board shall determine.

## ARTICLE 3: MEMBERSHIP AND VOTING RIGHTS

- 3.1 <u>Membership.</u> Every **O**wner shall be a Member of the Association There shall be only one (1) membership per Unit if a Unit is owned by more than one (1) person, all co-Owners shall share the privileges of such membership, subject to reasonable Board regulation and the restrictions on voting set forth in Sections 3.2 and in the By-Laws. The membership rights of an Owner which is not a natural person may be exercised by any officer, director member, partner or trustee of such Owner, or by any individual designated from time to time by the Owner in a written instrument provided to the secretary of the Association.
- 3.2 <u>Voting.</u> The Association shall have two (2) classes of membership, Class "A" and Class "B."
- (a) <u>Class "A"</u> Class "A" Members shall be all **O**wners except the Class "B" Member, if any. Class "A" Members shall have one vote per Unit in which they hold the interest required for membership under Section 3 1.

If there is more than one (1) Owner of a Unit, the votes for such Unit shall be exercised as the co-Owners determine among themselves and advise the secretary of the Association in writing prior to the vote being taken. Absent such advice, the Unit's vote shall be suspended if more than one (1) person seeks to exercise it No vote shall be exercised on behalf of any Unit if any assessment for such Unit is delinquent. In addition, no vote shall be exercised for any property which is exempt from assessments under Section 8.9.

(b) <u>Class "B"</u>. The sole Class "B" Member shall be the Declarant The rights of the Class "B" Member, including the right to approve, or withhold approval of, actions proposed under this Declaration, the By-Laws and the Articles, are specified in the relevant sections of this Declaration, the By-Laws and the Articles. The Class "B" Member may appoint the members of the Board of Directors until termination of the Development Period. Upon termination of the Development Period, the Class "B" membership shall expire, and the Declarant shall be a Class "A" Member entitled to Class "A" votes for each Unit which it owns.

## ARTICLE 4:. RIGHTS AND OBLIGATIONS OF THE ASSOCIATION

4.1 <u>Function of Association</u>. The Association shall be the entity responsible for management, maintenance, operation and control of the Area of Common Responsibility and all Improvements thereon. The Association shall be the primary entity responsible for enforcement

of this Declaration and such reasonable rules regulating use of the Properties as the Board may adopt pursuant to Article 11. The Association shall also be responsible for administering and enforcing the architectural standards and controls set forth in this Declaration. The Association shall perform its functions in accordance with the Governing Documents and the laws of the State of South Carolina.

- 4.2 Personal Property and Real Property for Common Use. The Association may acquire, hold, and dispose of tangible and intangible personal property and real property. The Declarant and its designees, with the Declarant's prior written consent, may convey to the Association improved or unimproved real estate, or interests in real estate, located within the property described in Exhibit "A" personal property and leasehold and other property interests. Such property shall be accepted by the Association and thereafter shall be maintained by the Association at its expense for the benefit of its Members, subject to any restrictions set forth in the deed or other instrument transferring such property to the Association. Declarant shall not be required to make any Improvements or repairs whatsoever to property to be conveyed and accepted pursuant to this Section. Upon written request and approval by the Declarant, the Association shall reconvey to Declarant any portions of the Properties originally conveyed by Declarant to the Association for its consideration.
- 4.3 <u>Enforcement.</u> The Board or any committee established by the Board, with the Board's approval, may impose sanctions for violation of the Governing Documents after compliance with the notice and hearing procedures set forth in the By-Laws. Such sanctions may include, without limitation:
- (a) imposing monetary fines which shall constitute a lien upon the Unit of the violator. In the event that any occupant, employee, lessee, invitee, client, customer or guest of a Unit violates the Governing Documents and a fine is imposed, the fine shall first be assessed against the Occupant; provided, however, if the fine is not paid by the Occupant within the time period set by the Board, the Owner shall be notified by the Board and be responsible for paying said fines.
- (b) filing notices of violations in the Public Records providing record notice of any violation of the Governing Documents;
  - (c) suspending an Owner's right to vote;
- (d) suspending any person's right to use any facilities within the Common Area; provided, however, nothing herein shall authorize the Board to limit ingress or egress to or from a Unit; and
- (e) suspending any services provided by the Association to an Owner or the Owner's Unit if the Owner is more than thirty (30) Days delinquent in paying any assessment or other charge owed to the Association.

In the event that any Occupant, employee, lessee, invitee, client, customer or guest of a Unit violates the Governing Documents, the Board or any committee established by the Board, with the Board's approval, may sanction the Occupant and/or the Owner of such Unit.

In addition, the Board may elect to enforce any provision of the Governing Documents by exercising self-help (specifically including, but not limited to, the filing of liens in the Public Records for non-payment of assessments and other charges, the towing of vehicles that are in

violation of parking rules, or the correction of any maintenance, construction or other violation of the Governing Documents) without the necessity of compliance with the procedures set forth in the By-Laws.

The Association may also elect to enforce any provisions of the Governing Documents by suit at law or in equity to enjoin any violation or to recover monetary damages or both without the necessity of compliance with the procedures set forth in the By-Laws.

All remedies set forth in this Declaration and the By-Laws shall be cumulative of any remedies available at law or in equity. In any action or remedy taken by the Association to enforce the provisions of the Governing Documents, if the Association prevails, it shall be entitled to recover all costs, including, without limitation, reasonable attorneys' fees and court costs, reasonably incurred in such action.

The Association shall not be obligated to take action to enforce any covenant, restriction or rule which the Board in the exercise of its business judgment determines is, or is likely to be construed as inconsistent with applicable law, or in any case in which the Board reasonably determines that the Association's position is not strong enough to justify taking enforcement action. Any such determination shall not be construed as a waiver of the right of the Association to enforce such provision under any circumstances or prevent the Association from enforcing any other covenant, restriction or rule.

The Association, by contract or other agreement, may enforce county, city, state and federal ordinances, if applicable, and permit local and other governments to enforce ordinances on the Properties for the benefit of the Association and its Members.

- 4.4 <u>Implied Rights: Board Authority.</u> The Association may exercise any right or privilege given to it expressly by this Declaration or the By-Laws, or reasonably implied from or reasonably necessary to effectuate any such right or privilege. Except as otherwise specifically provided in this Declaration, the By-Laws, the Articles, or by law, all rights and powers of the Association may be exercised by the Board without a vote of the membership.
- 4.5 <u>Governmental Interests.</u> During the Development Period, the Declarant may designate sites within the Properties for public or quasi-public facilities. No membership approval shall be required for such designation. The sites may include Common Area, in which case the Association shall take whatever action is required with respect to such site to permit such use, including conveyance of the site, if so directed by the Declarant. The sites may include other property not owned by Declarant provided the owner of such property consents.
- 4.6 <u>Indemnification</u>. The Association shall indemnify every officer, director, ARB members and committee member against all damages, liabilities and expenses, including reasonable attorney fees, incurred in connection with any action, suit, or other proceeding (including settlement of any suit or proceeding, if approved by the then Board of Directors) to which he or she may be a party by reason of being or having been an officer, director, ARB member or committee member, except that such obligation to indemnify shall be limited to those actions for which liability is limited under this Section, the Articles of Incorporation, and South Carolina law.

The officers, directors, ARB members and committee members shall not be liable for any mistake of judgment, negligent or otherwise, except for their own individual willful misfeasance, malfeasance, misconduct, or bad faith. The officers, directors, ARB members,

and committee members shall have no personal liability with respect to any contract or other commitment made or action taken in good faith on behalf of the Association (except to the extent that such officers, directors, ARB members or committee members may also be Members of the Association) The Association shall indemnify and forever hold each such officer, director. ARB member and committee member harmless from any and all liability to others on account of any such contract, commitment or action. This right to indemnification shall not be exclusive of any other rights to which any present or former officer, director, ARB member or committee member may be entitled. The Association shall, as a Common Expense, maintain adequate general liability and officer's and director's liability insurance to fund this obligation, if such insurance is reasonably available.

- 4.7 <u>Dedication of or Grant of Easements on Common Areas.</u> The Association or during the Development Period, the Declarant, may dedicate or grant easements across portions of the Common Area to Greenville County, South Carolina or to any other local, state, or federal governmental or quasi-governmental entity or utility provider.
- Security. Each Owner and Occupant of a Unit, and their respective employees, lessees, invitees, clients, customers and guests shall be responsible for their own personal safety and the security of their property in the Properties The Association may, but shall not be obligated to, maintain or support certain activities within the Properties designed to make the Properties safer than they otherwise might be. Neither the Association, the original Declarant, nor any successor Declarant shall in any way be considered insurers or guarantors of security within the Properties, nor shall any of them be held liable for any loss or damage by reason of failure to provide adequate security or ineffectiveness of security measures undertaken. No representation or warranty is made that any security system or measure cannot be compromised or circumvented, nor than any such security system or measure undertaken will in all cases prevent loss or provide the detection or protection for which the system is designed or intended. Each Owner acknowledges, understands and covenants to inform its tenants and all occupants of its Unit that the Association, its Board of Directors and committees, Declarant, and any successor Declarant are not insurers and that each person using the Properties assumes all risks of personal injury and loss or damage to property, including Units and the contents of Units, resulting from acts of third parties. Any costs incurred by the Association to provide such services shall be paid by the Association and shall be charged to all Units, as a. General Assessment or a Special Assessment, as determined by the Board in its sole discretion.
- 4.9 <u>Future Development.</u> Each Owner acknowledges, understands and covenants to inform its lessees and all occupants of its Unit that the Properties and areas adjacent to the Properties are subject to further development and expansion, and therefore there may be certain inconveniences during any period of construction, and Owner waives all claims with respect thereto. Owner agrees that if Owner or Owner's employees, lessees, invitees, clients. customers, guests, contractors or agents enter onto any area of construction, they do so at their own risk, and neither the Declarant, the Association, nor their respective contractors, agents, or employees shall be liable for any damage, loss or injury to such persons.

#### **ARTICLE 5: MAINTENANCE**

## 5.1 Association's Responsibility.

(a) The Association shall maintain and keep in good condition, order and repair the Area of Common Responsibility, which may include, but need not be limited to:

- (i) all Common Areas;
- (ii) all street trees, landscaping and other flora, open spaces, parks, structures and Improvements, including any private alleys, infrastructure within the common areas including private water mains and private storm drain .lines, sidewalks, and bike and pedestrian pathways/trails situated upon the Common Area;
- (iii) all furnishings, equipment and other personal property of the Association;
- (iv) all storm water management facilities and retention basins serving the Properties (if not maintained by a governmental agency or located on or within a Unit);
- (v) all medians or squares of the roadways within or adjacent to the Properties to the extent that the Board determines that such maintenance is necessary or desirable;
- (vi) all entry signs and features serving the Properties, constructed by or on behalf of the Declarant:
- (vii) all signage within or adjacent to public rights-of-way within or adjacent to the Properties which the Board, in its sole discretion, deems appropriate, except that signage maintained by Greenville County; and
- (viii) such additional portions of any property included within the Area bf Common Responsibility as may be dictated by this Declaration, any Supplemental Declaration, or any contract or agreement for maintenance thereof entered into by the Association.

The Association may as a Common Expense, maintain other property and improvements which it does not own including, without limitation, property dedicated to the public, or provide maintenance or services related to such property over and above the level being provided by the property owner, if the Board of Directors determines that such maintenance is necessary or desirable.

- (b) The Association shall maintain the facilities and equipment within the Area of Common Responsibility in continuous operation, except for any periods necessary, as determined in the sole discretion of the Board.
- (c) The Association may be relieved of all or any portion of its maintenance responsibilities herein to the extent that such property is dedicated to any local, state, or federal government or quasi-governmental entity; provided, however, that in connection with such assumption, assignment or dedication, the Association may reserve or assume the right or obligation to continue to perform all or any portion of its maintenance responsibilities, if the Board determines that such maintenance is necessary or desirable.

Except as provided above, the Area of Common Responsibility shall not be reduced by amendment of this Declaration or any other means during the Development Period except with the written consent of the Declarant.

- (d) Except as otherwise specifically provided herein, all costs associated with maintenance, repair and replacement of the Area of Common Responsibility shall be a Common Expense to be allocated among all Units as part of the General Assessment, without prejudice to the right of the Association to seek reimbursement from the owner(s) of, or other persons responsible for, certain portions of the Area of Common Responsibility pursuant to the Governing Documents, any recorded covenants, or any agreements with the owner(s) thereof.
- (e) In the event that the Association fails to properly perform its maintenance responsibilities hereunder and to comply with the Community-Wide Standard, the Declarant may, upon not less than ten (10) Days notice and opportunity to cure such failure, cause such maintenance to be performed and in such event, shall be entitled to reimbursement from the Association for all costs incurred
- 5.2 Owner's Responsibilities. Each Owner shall maintain its Unit, and all Improvements located thereon, including without limitation, all structures, parking areas, irrigation systems, drainage facilities, landscaping, setback areas and other Improvements located in rights-of-way adjacent to the owner's Unit in a manner consistent with all Governing Documents, unless such maintenance responsibility is otherwise assumed by or assigned to the Association. Such maintenance includes but is not limited to the following:
- (a) Removal of all litter, trash, refuse and waste at least once a week and keeping the trash pick-up, service and loading areas in a neat condition;
  - (b) Lawn mowing on a regular basis;
  - (c) Tree and shrub pruning,
- order: (d) Keeping exterior lighting, signage, fixtures, and mechanical facilities in working
- (e) Keeping plant materials within lawn and garden areas alive, and any adjoining rights-of-way or drainage ditches attractive and free of trash and debris;
  - (f) Promptly removing and replacing any dead plant material;
  - (g) Keeping parking areas and driveways in good repair;
- (h) Repair of exterior damage to Improvements and keeping exterior Improvements in good repair.

Every Owner shall also be responsible for the security and safety of its Unit notwithstanding any security systems or measures which may be provided by the Association.

In addition to any other enforcement rights, if an Owner fails to properly perform its maintenance responsibility, the Association may perform such maintenance responsibilities and assess all costs incurred by the Association against the Unit and the Owner in accordance with Section 8.1.

5.3 <u>Standard of Performance.</u> Unless otherwise specifically provided herein or in other instruments creating and assigning such maintenance responsibility, responsibility for

maintenance shall include repair and replacement, as necessary. All maintenance shall be performed in a manner consistent with all Governing Documents. Neither the Association nor any Owner shall be liable for any damage or injury occurring on or arising out of the condition of, property which such person does not own except to the extent that it has been negligent in the performance of its maintenance responsibilities

#### 5.4 Party Walls and Similar Structures.

- (a) <u>General Rules of Law to Apply.</u> Each wall, fence, driveway or similar structure built as a part of the original constituction on the Units which serves and/or separates any two (2) adjoining Units shall constitute a party structure. To the extent inconsistent with the provisions of this Section, the general rules of law regarding party walls and liability for property damage due to negligence or willful acts or omissions shall apply thereto.
- (b) <u>Sharing of Repair and Maintenance.</u> The cost of reasonable repair and maintenance of a party structure shall be shared equally by the owners who make use of the party structure.
- (c) <u>Damage and Destruction.</u> If a party structure is destroyed or damaged by fire or other casualty, then to the extent that such damage is not covered by insurance and repaired out of the proceeds of insurance, any Owner who has used the structure may restore it. If other Owners thereafter use the structure, they shall contribute to the restoration cost in equal proportions. However, such contribution will not prejudice the right to call for a larger contribution from the other users under any rule of law regarding liability for negligent or willful acts or omissions.
- (d) <u>Right to Contribution Runs With Land</u>. The right of any Owner to contribution from any other Owner under this Section shall be appurtenant to the land and shall pass to such Owner's successors-in-title.

## ARTICLE 6: INSURANCE AND CASUALTY LOSSES

## 6.1 Association Insurance.

- (a) Required Coverages: The Association, acting through its Board or its duly authorized agent. shall obtain and continue in effect insurance, if reasonably available, or if not reasonably available, the most nearly equivalent coverages as are reasonably available. The types of insurance in effect may or may not include the following
  - Blanket property insurance for all insurable Improvements within the Area of Common Responsibility;
  - (ii) Commercial general liability insurance on the Area of Common Responsibility, insuring the Association and its Members;
  - (iii) Workers compensation insurance and employers liability insurance, if and to the extent required by law:
  - (iv) Directors and officers liability coverage;

- (v) Fidelity insurance covering all persons responsible for handling Association funds; and
- (vi) Such additional insurance as the Board, in its best business judgment, determines advisable or is required by law

Premiums for all insurance on the Area of Common Responsibility shall be Common Expenses and shall be included in the General Assessment. In the event of an insured loss, the deductible shall be treated as a Common Expense and assessed in the same manner as the premiums for the applicable insurance coverage. However, if the Board reasonably determines, after notice and an opportunity to be heard in accordance with the By-Laws, that the loss is the result of the negligence or willful misconduct of one (1) or more Owners, their employees, lessees, invitees, clients, customers or guests, then the Board may specifically assess the full amount of such deductible against such Owner(s) and their Units.

(b) <u>Damage and Destruction</u>. In the event of any insured loss, only the Board or its duly authorized agent may file and adjust insurance claims and obtain reliable and detailed estimates of the cost of repair or reconstruction. Repair or reconstruction, as used in this subsection, means repairing or restoring the property to substantially the condition in which it existed prior to the damage, allowing for changes or Improvements necessitated by changes in applicable building codes.

Any damage to or destruction of the Common Area shall be repaired or reconstructed unless the Members holding at least sixty-seven percent (67%) of the total Class "A" votes in the Association, and during the Development Period the Declarant, decide within sixty (60) Days after the loss not to repair or reconstruct.

If either the insurance proceeds or reliable and detailed estimates of the cost of repair or reconstruction, or both, are not available to the Association within such sixty (60) Day period, then the period shall be extended until such funds or information are available. However, such extension shall not exceed sixty (60) additional Days. No Mortgagee shall have the right to participate in the determination of whether the damage or destruction to the Common Area shall be repaired or reconstructed.

If determined in the manner described above that the damage or destruction to the Common Area shall not be repaired or reconstructed and no alternative improvements are authorized, the affected property shall be cleared of all debris and ruins and thereafter shall be maintained by the Association.

Any insurance proceeds remaining after paying the costs of repair or reconstruction, or after such settlement as is necessary and appropriate, shall be retained by and for the benefit of the Association and placed in a capital improvements account. This is a covenant for the benefit of Mortgagees and may be enforced by the Mortgagee of any affected. Unit.

If insurance proceeds are insufficient to cover the costs of repair or reconstruction, the Board of Directors may, without a vote of the Members, levy Special Assessments to cover the shortfall against those Owners responsible for the premiums for the applicable insurance coverage under Section 6.1(a) .

6.2 Owner Insurance. By virtue of taking title to a Unit, each Owner covenants and agrees with all other Owners and with the Association to carry liability and property insurance

with limits of not less than full replacement cost of all insurable Improvements on its Unit, less a reasonable deductible.

Each Owner further covenants and agrees that in the event of damage to or destruction of structures on or comprising its Unit, the Owner shall proceed promptly to repair or to reconstruct in a manner consistent with the original construction or such other plans and specifications as are approved in accordance with Article 9, Alternatively, the Owner shall clear the Unit of all debris and ruins and maintain the Unit in a neat and attractive, landscaped condition. The Owner shall pay all costs which are not covered by insurance proceeds.

## ARTICLE 7: ANNEXATION AND WITHDRAWAL OF PROPERTY

## 7.1 <u>Left Blank Intentionally</u>.

- 7.2 <u>Annexation by Membership.</u> The Association may annex any real property to the provisions of this Declaration with the consent of the owner of such property, the affirmative vote of Members holding a Majority of the Class "A" votes of the Association represented at a meeting duly called for such purpose, and, during the Development Period, the written consent of the Declarant.
- 7.3 Additional Covenants and Easements. The Declarant may unilaterally subject any portion of the Properties to additional covenants and easements, including covenants obligating the Association to maintain and insure such property on behalf of the Owners and obligating such Owners to pay the costs incurred by the Association. Such additional covenants and easements shall be set forth in a Supplemental Declaration, filed either concurrently with or after the annexation of the subject property, and shall require the written consent of the owner(s) of the property affected by such additional covenants and easements, if other than the Declarant. Any such Supplemental Declaration may supplement, create exceptions to, or otherwise modify the terms of this Declaration as it applies to the subject property in order to reflect the different character and intended use of such property.
- 7.4 <u>Amendment</u>. This Article shall not be amended during the Development Period without the prior written consent of Declarant.

#### ARTICLE 8: ASSESSMENTS

- 8.1 <u>Creation of Assessments</u>. There are hereby created assessments for Association expenses as the Board may specifically authorize from time to time.
- (a) The assessments levied by the Association shall be used exclusively to promote the recreation, health, safety and welfare of the residents of the Properties and in particular for the acquisition, improvement and maintenance of Properties, services and facilities devoted to this purpose and related to the use and enjoyment of the Common Area, including but not limited to, the costs of repairs, replacements and additions, the cost of labor, equipment, materials, management and supervision, the payment of taxes assessed against the Common Area, the maintenance of storm drain lines, water and sewer mains in and upon the Common Area and alley ways; the maintenance of open spaces and alleys which have not been accepted for dedication by a public authority, roadway medians (including medians and islands located in dedicated rights-of way) and entranceways, drives and parking areas within the Common Area, the procurement and maintenance of insurance in accordance with the By-Laws; the maintenance of retention areas or other bodies of water located within the Common Area; the maintenance of any "sign easement" areas located on any Unit, as shown on a recorded plat; the maintenance of entranceways, landscaping and lighting of Common Area; the maintenance and cul-de-sac islands; the lighting of streets (whether public or private); the payment of charges for garbage collection and municipal water and sewer services furnished to the Common Area; the costs associated with duties of the ARB; the employment of attorneys and other agents to represent the Association when necessary; the provision of adequate reserves for the replacement of capital improvements including, without limiting the generality of the foregoing, paving, and any other major expense for which the Association is responsible; and such other needs as may arise.
- (b) The Association may, but shall not be required to, establish and maintain an adequate reserve fund for the periodic maintenance, repair and replacement of improvements to the Common Area and those other portions of the Properties which the Association may be obligated to maintain. Such reserve fund, if any, is to be established out of regular assessments for common expense. Notwithstanding anything to contrary, Declarant shall have no obligation to establish or fund such reserve fund except for its obligation as an Owner to pay regular assessments as set forth herein.
- (c) All monies collected by the Association shall be treated as the separate property of the Association, and such monies may be applied by the Association to the payment of any expense of operating and managing the Properties, or to the proper undertaking of all acts and duties imposed upon it by virtue of this Declaration, the Articles of Incorporation and the By-Laws of the Association. As monies for any assessment are paid to the Association by any Owner, the same may be commingled with monies paid to the Association by the other Owners. Although all funds and common surplus, including other assets of the Association, and any increments thereto or profits derived therefrom shall be held for the benefit of the members of the Association, no member of the Association shall have the right to assign, hypothecate, pledge or in any manner transfer his membership interest therein, except as an appurtenance to his Unit. When an Owner shall cease to be a member of the Association by reason of his divestment of ownership of his Unit, by whatever means, the Association shall not be required to account to such Owner for any share of the fund or assets of the Association, or which may have been paid to the Association by such Owner, as all monies which any Owner has paid to the Association shall be and constitute an asset of the Association which may be used in the

operation and management of the Properties.

- 8.2 Maximum Annual Assessment. Until 12/31/19 the maximum annual assessment shall be \$200.00 Dollars per Unit, and may be collected annually at the discretion of the Board.
- (a) The maximum annual assessment for the calendar year immediately following the year in which conveyance of the first Unit to an Owner is made and for each calendar year thereafter shall be established by the Board of Directors and may be increased by the Board of Directors without approval by the membership by an amount not to exceed fifteen percent (15%) of the maximum annual assessment of the previous year.
- (b) The maximum annual assessment for the calendar year immediately following the year in which conveyance of the first unit to an Owner is made and for each calendar year thereafter may be increased without limit by a vote of 67% of the Class "A" Members who are voting in person or by proxy, at a meeting duly called for this purpose and with final approval by the Class "B" Member.
- (c) The Board of Directors may fix the annual assessment at an amount not in excess of the maximum, subject to the provisions of Section 5 of this Article.
- 8.3 <u>Special Assessments For Capital Improvements.</u> So long as the total amount of special assessments allocable to each Unit does not exceed \$300.00 in any one fiscal year, the Board may impose the special assessment. All special assessments which exceed the \$300.00 imitation shall be effective only if such assessment shall have the assent of 67% of Owners entitled to vote who are voting in person or by proxy at a meeting duly called for thispurpose. All special easements shall be fixed at a uniform rate for all Units and may be collected on a monthly or annual basis as determined by the Board and may be payable in installments
- 8.4 Notice and Quorum For Any Action Authorized Under Article 8, Sections 2 and 3. Written notice of any meeting called for the purpose of taking any action authorized under Section 2 or 3 of this Article 8 shall be sent to all Members not less than fifteen (15) days nor more than sixty (60) days in advance of the meeting. At the first such meeting called, the presence of Members or of proxies entitled to cast sixty percent (60%) of all the votes of each class of membership shall constitute a quorum. If the required quorum is not present, another meeting may be called subject to the same notice requirement, and the required quorum at the subsequent meeting shall be one-half (1/2) of the required quorum at the preceding meeting. No such subsequent meeting shall be held more than sixty (60) days following the preceding meeting.
- 8.5 Rate of Annual Assessment. Both annual and special assessments must be fixed at a uniform rate for all Units and may be collected on an annual basis or as otherwise determined by the Board in its discretion.
- 8.6 <u>Date and Commencement of Annual Assessments Due.</u> The annual assessments provided for herein shall commence as to a Unit on the date on which the Unit is conveyed to a person other than the Declarant. The first annual assessment shall be adjusted according to the number of months remaining in the calendar year. At least thirty (30) days in advance of each annual assessment period, the Board of Directors shall fix the amount of the annual assessment and promptly thereafter the Board of Directors shall cause written notice thereof to be sent to every Owner subject thereto. In the event the Board of Directors shall fail

to fix the amount of annual assessments as described above, the assessment fixed for the immediately preceding year shall continue in effect until a new assessment amount is fixed. The due dates shall be established by the Board of Directors The Association shall, upon demand, and for a reasonable charge, furnish a certificate signed by an officer of the Association setting forth whether the assessments on a specified Unit have been paid.

8.7 <u>Lien for Assessments.</u> The Association shall have a lien against each. Unit to secure payment of assessments and other charges, as well as interest at a rate to be set by the Board (subject to the maximum interest rate limitations of South Carolina law), later charges in such amount as the Board may establish (subject to the limitations of South Carolina law), costs of collection and reasonable attorneys fees. Such lien shall be superior to all other liens except (a) the liens of all taxes, bonds, assessments, and other levies which by law would be superior, and (b) the lien or charge of any first Mortgage of recording (meaning any recorded Mortgage with first priority over other Mortgages) made in good faith and for value. Such lien may be enforced by suit, judgment, and judicial or nonjudicial foreclosure.

The sale or transfer of any Unit shall not affect the assessment lien or relieve such Unit from the lien for any subsequent assessments. However, the sale or transfer of any Unit pursuant to foreclosure of the first Mortgage shall extinguish the lien as to any installments of such assessments due prior to such sale or transfer. A Mortgage or other purchaser of a Unit who obtains title pursuant to foreclosure of the Mortgage shall not be personally liable for assessments on such Unit due prior to such acquisition of title. Such unpaid assessments shall be deemed to be Common Expenses collectible from Owners of all Units subject to assessment under this Section 8.7, including such acquirer, its successors and assigns.

All other persons acquiring liens or encumbrances on any Unit after this Declaration has been recorded shall be deemed to consent that such liens or encumbrances shall be inferior to future liens for assessments, as provided herein, whether or not prior consent is specifically set forth in the instruments creating such liens or encumbrances.

- 8.8 Effect of Default in Payment of Ad Valorem Taxes or Assessments for Public Improvements by Association. Upon default by the Association in the payment to the governmental authority entitled thereto of any ad valorem taxes levied against the Common Area or assessments for public improvements to the Common Area, which default shall continue for a period of six (6) months, each Owner of a Unit in the development shall become personally obligated to pay to the taxing or assessing governmental authority a portion of such unpaid taxes or assessments in an amount determined by dividing the total taxes and/or assessments due the governmental authority by the total number of Units in the development. If such sum is not paid by the Owner within thirty (30) days following receipt of notice of the amount due, then such sum shall become a continuing lien on the Unit of the then Owner, his heirs, devisees, personal representatives and assigns, and the taxing or assessing governmental authority may either bring an action at law or may elect to foreclose the lien against the Unit of the Owner.
- 8.9 <u>Exempt Property.</u> All property dedicated to, and accepted by, a local public authority and all properties owned by a charitable or non-profit organization exempt from taxation by the laws of the State of South Carolina shall be exempt from the assessments created herein. However, no land or improvements devoted to dwelling use shall be exempt from said assessments.

- 8.10 Payment of Assessments by Declarant. Notwithstanding anything provided inthis Declaration to the contrary, neither the Declarant (as a Member of the Association or as the Owner of any Unit) nor any Declarant-related entity shall be responsible for the payment of any assessments with respect to any Units owned by Declarant or such Declarant-related entity unless the same have been improved by the erection of Improvements thereon and in which event Declarant shall pay assessments in the manner set forth in this Article 8.
- 8.11 Payment of Assessments by Ryan Homes. Notwithstanding anything provided in this Declaration to the contrary, neither the Ryan Homes (as a Member of the Association or as the Owner of any Unit) nor any Ryan Homes-related entity shall be responsible for the payment of any assessments with respect to any Units owned by Ryan Homes or such Ryan Homes-related entity unless the same have been improved by the erection of Improvements thereon and in which event Ryan Homes Shall pay assessments in the manner set forth in this Article 8.

## ARTICLE 9: ARCHITECTURAL STANDARDS

9.1 <u>General.</u> No Improvements Shall be placed, erected, installed, constructed or altered upon any Unit except in compliance with this Article and with the prior written approval of the appropriate reviewing body under Section 9.2, in accordance with the application and approval requirements pursuant to Section 9.3.

All Improvements constructed on any portion of the Properties shall be designed by and built in accordance with the plans and specifications of a person licensed in the State of South Carolina to practice architecture, engineering, or landscape architecture, or other work consistent with the intended construction in accordance with applicable laws, rules and regulations, unless otherwise acceptable to the ARB, in its sole discretion. All plans and specifications shall be subject to review as provided herein.

- 9.2 <u>Architectural Review.</u> Responsibility for review of all applications for use construction and modifications under this Article shall be handled by the reviewing bodies described below, the members of which need not be Members of the Association or representatives of Members:
- (a) <u>Architectural Review Board</u>. The ARB shall have exclusive jurisdiction over all construction on any portion of the Properties. Until one hundred percent (100%) of the Units have been developed and conveyed to Owners other than the Declarant and initial construction on each Unit has been completed in accordance with all approved plans, the Declarant retains the right to appoint all member(s) of the ARB who shall serve at the Declarant's discretion. There shall be no surrender of this right prior to that time except in a written instrument executed by Declarant. Upon the expiration or surrender of such right, the Board shall appoint the members of the ARB, who shall thereafter serve and may be removed in the Board's discretion.

## 9.3 Guidelines and Procedures.

(a) <u>Design Guidelines</u>. The Declarant may prepare and amend from time to time design and construction guidelines and application and review procedures for the Properties ("Design Guidelines"). Any Design Guidelines may contain general provisions applicable to all of the Properties. Any Design Guidelines will be intended to provide guidance to Owners regarding matters of particular concern to the reviewing bodies in considering applications hereunder, but shall not be the exclusive basis for decisions of the reviewing bodies.

(b) <u>Procedures.</u> No activities within the scope of Section 9.1 shall commence on any Unit until an application for approval of the proposed work has been submitted to and approved by the ARB, as appropriate, and the specific use for such unit has been approved by the Declarant in accordance with Article 9. Either committee may require the submission of application forms and information as it deems necessary to consider any application and may require multiple stages of application and review for any use, construction or modification.

In the event that the ARB fails to approve or to disapprove in writing any stage of an application within thirty (30) Days after submission of all information and materials reasonably requested, the application shall be deemed approved unless an extension of such time period is agreed to by the reviewing body and the applicant.

Notwithstanding the above, the ARB by resolution may exempt certain activities from the application and approval requirements of this Article, provided such activities are undertaken in strict compliance with the requirements of such resolution.

(c) <u>Basis of Approval.</u> In reviewing each submission, the reviewing body may consider (but shall not be limited to consideration of) the quality of workmanship and design, harmony of external design with existing structures, and location in relation to surrounding structures, topography, setbacks and finish grade elevation, among other things. Decisions of the reviewing bodies may be based solely on aesthetic considerations and shall be made by a Majority vote of all members of the reviewing body. Each Owner acknowledges that opinions on aesthetic matters are subjective and may vary as members of the reviewing bodies change overtime.

Review of the plans shall be based on general adequacy of site dimensions, conformity and harmony of the exterior design, location with neighboring structures and sites, relation of finished grades and elevations to neighboring sites, and conformity to both the specific and general restrictions and covenants set forth herein, and in any Design Guidelines. The reviewing body shall have the rightto disapprove any submitted plans of any Unit if such plans are not in conformity with the provisions of this Declaration or any Design Guidelines, or if the reviewing body, acting pursuant to Article 9 hereof in its discretion (which shall be exercised in a reasonable manner) determines that such plans are not in the best interest of the contemplated development of the Properties as described by this Declaration.

- (d) <u>Commencement and Completion</u>. All work shall be commenced and completed within such period as provided in the notice of approval; provided, however, all work shall be completed within one (1) year after commencement of construction. The reviewing body may in its sole discretion grant an extension if commencement or completion is delayed due to causes beyond the reasonable control of the Owner. In the event construction of the work called for by the approved plans has not substantially commenced within the period set forth in the notice of approval, then the approval shall be deemed expired and no construction shall thereafter commence unless a written renewal is granted by the reviewing body.
- 9.4 No Waiver of Future Approvals. Approval of proposals, plans and specifications, or drawings for any work done or proposed, or in connection with any other matter requiring approval, shall not be deemed to constitute a waiver of the right to withhold approval as to any similar proposals, plans and specifications, drawings, or other matters subsequently or additionally submitted for approval.
- 9.5 <u>Variance</u>. The ARB may authorize variances from compliance with any of its guidelines and procedures when circumstances such as topography, natural obstructions, hardship, or aesthetic or environmental considerations require. Such variances may only be granted, however,

when unique circumstances dictate and no variance shall (a) be effected unless in writing; (b) be contrary to this Declaration; or (c) prevent the ARB from denying a variance in other circumstances. For purposes of this Section, the inability to obtain approval of any governmental agency, the issuance of any permit, or the terms of any financing may not be considered a hardship warranting a variance as determined in the sole discretion of the reviewing body.

- Limitation of Liability. The standards and procedures established pursuant to this Article are intended to provide a mechanism for maintaining and enhancing the overall aesthetics of the Properties only, and shall not create any duty to any person. Neither the Declarant, the Association, the Board, the ARB shall bear any responsibility for ensuring the structural integrity or soundness of approved construction or modifications, the adequacy of soils or drainage, nor for ensuring compliance with building codes and other governmental requirements, nor for ensuring that all Improvements are of comparable quality, value or size, of similar design, or aesthetically pleasing or otherwise acceptable to neighboring property owners. Neither the Declarant, the Association, the Board, the ARB, or any committee, or member of the foregoing shall be held liable for any injury, damages, or loss arising out of the manner or quality of approved construction on or modifications to any Unit. In all matters, the Declarant, the Board, the ARB, and their members shall be defended and indemnified by the Association as provided in Section 4.6.
- 9.7 Enforcement. The Declarant, any member of the ARB, Board, or the representatives of each, shall have the right, during reasonable hours and after reasonable notice, to enter upon any Unit to inspect for the purpose of ascertaining whether any Improvement is in violation of this Article. Any Improvement placed or made in violation of this Article shall be deemed to be nonconforming. Upon written request from the ARB, Owners shall, as their own cost and expense, remove such structure or Improvement and restore the property to substantially the same condition as existed prior to the nonconforming work. Should an Owner fail to remove and restore the property as required, any authorized agent of Declarant, the ARB, or the Board shall have the right to enter the property, remove the violation, and restore the property to substantially the same condition as previously existed. Entry for such purposes and incompliance with the Section shall not constitute a trespass. In addition, the Board may enforce the decisions of the Declarant, the ARB by any means of enforcement described in Section 4.3. All costs, together with the interest at the maxim um rate then allowed by law, may be assessed against the benefited Unit.

Unless otherwise specified in writing by the committee granting approval, all approvals granted hereunder shall be deemed conditioned upon completion of all elements of the approved work and all work previously approved with respect to the same Unit, unless approval to modify any application has been obtained. If any person fails to commence and diligently pursue to completion all approved work, the Association shall be authorized, after notice to the Owner of the Unit and an opportunity to be heard in accordance with the By-Laws, to enter upon the Unit and remove or complete any incomplete work and to assess all costs incurred against the Unit and the Owner thereof.

Neither the ARB, or any member of the foregoing, nor the Association, the Declarant, or their members, officers or directors shall be held liable to any person for exercising the rights granted by this Article. Any contractor, subcontractor, agent, employee, or other invitee of an Owner who fails to comply with the terms and provisions of this Article may be excluded by the ARB from the Properties, subject to the notice and hearing procedures contained in the By-laws.

In addition to the foregoing, the Association shall have the authority and standing to pursue all legal and equitable remedies available to enforce the provisions of this Article and the decisions of the ARB.

## **ARTICLE 10: EXTERIOR MAINTENANCE**

10.1 The Association shall maintain the Common Area. Each Owner shall responsible for the exterior maintenance of his or her dwelling and Unit, as follows: painting, replacement and care of roofs, gutters, downspouts, exterior building surfaces, lawn, trees, shrubs, driveways, walks and other exterior improvements. In the event that the Owner neglects or fails to maintain his or her Unit and/or the exterior of his or her dwelling in a manner consistent with other Units and dwellings in THE RESERVE AT RICHGLEN, the Association may provide such exterior maintenance as provided above. Provided, however, that the Association shall first give written notice to the Owner of the specific items of exterior maintenance or repair the Association intends to perform and the Owner shall have twenty (20) days from the date of mailing of said notice within which to perform such exterior maintenance himself or herself. The determination as to whether an Owner has neglected or failed to maintain his or her Unit and/or dwelling in a manner consistent with other Units and dwellings in The Reserve at Richglen shall be made by the Board of Directors of the Association, in its sole discretion. In order to enable the Association to accomplish the foregoing, there is hereby reserved to the Association the right to unobstructed access over and upon each Unit at all reasonable times to perform maintenance as provided in this Article.

In the event that the Association determines that the need for maintenance, repair, or replacement, which is the responsibility of the Association hereunder, is caused through the willful or negligent act of an Owner or the family, guests, lessees, or invitees of any Owner, and is not covered and paid for by insurance, in whole or in part, then the Association may perform such maintenance, repair or replacement at such Owner's sole cost and expense, and all costs thereof shall be added to and become a part of the assessment to which such Owner is subject and shall become a lien against the Unit of such Owner.

#### **ARTICLE 11: USE RESTRICTIONS**

- 11.1 Residential Use of Property. All Units shall be used for single-family, residential purposes only, and no business or business activity shall be carried on or upon any Unit at any time, except with the written approval of the ARB; provided, however, that nothing herein shall prevent Declarant or any builder of homes in The Reserve at Richglen approved by Declarant from using any Unit owned by Declarant or such builder of homes for the purpose of carrying on business related to the development, improvement and sale of property in The Reserve at Richglen; and provided, further that, to the extent allowed by applicable zoning laws, private offices may be maintained in dwellings located on any of the Units so long as such use is incidental to the primary residential use of the dwellings.
- 11.2 <u>Setbacks and Building Lines</u>. Each dwelling which shall be erected on any Unit shall be situated on such Unit in accordance with the Zoning Ordinance and the Design Guidelines indicated for each Unit and approved in writing by the Architectural Review Board. Approval shall be received before commencement of lot clearing preparatory to construction unless either a variance shall have been granted by the ARB or Declarant shall have amended the Plat. In no event shall any dwelling be erected and located upon any such Unit in a manner which violates the requirements and provisions of any applicable zoning ordinances and subdivision regulations.

- 11.3 <u>Walls and Fences</u>. No fence or wall shall be erected except with prior written ARB approval.
- 11.4 <u>Subdivision.</u> Subdivision of a Unit into two (2) or more Units, the combination of two (2) or more Units to form one single building Unit, or changing the boundary lines of any Unit after the Plat has been approved and filed in the Public Records is prohibited, except with the consent of the Declarant during the Development Period.
- 11.5 <u>Terraces. Eaves and Detached Garages.</u> For the purpose of determining compliance or noncompliance with the foregoing building line requirements, terraces, stoops, eaves, wing-walls, and steps extending beyond the outside wall of a structure shall not be considered as a part of the structure. No side yard shall be required for any detached garage or accessory outbuilding which has been approved, in writing, by the Architectural Review Board; provided, all such detached structures must be to the rear of the main dwelling and must not encroach upon the Unit of an adjacent Owner.
- 11.6 <u>Building Requirements.</u> The total living areas of the main structure, exclusive of open porches, porte cocheres, garages, carports and breezeways, shall be not less than heated square feet. Declarant reserves the right to increase or decrease the foregoing minimum square footage requirement with respect to all or a portion of the additional land annexed to the Properties in accordance with Article 7 by recording an instrument which sets forth the increased or decreased minimum square footage requirement in the ROD Office, Greenville County, prior to or contemporaneous with the annexation of such additional land or portion thereof by Declarant.
- 11.7 <u>Obstructions to View at Intersections</u>. No part of any structure nor the lower branches of trees or other vegetation shall be permitted to obstruct the view at street intersections.
- 11.8 <u>Delivery Receptacles and Property Identification Markers</u> The Architectural Review Board shall have the right to approve the location, color, size, design, lettering and all other particulars of receptacles for the receipt of mail, newspapers or similarly delivered materials, and of name signs for such receptacles, as well as property identification markers.
- 11.9 <u>Temporary Structures</u>. No structure of temporary nature (unless approved in writing by the Architectural Review Board) shall be erected or allowed to remain on any Unit. No trailer, camper, shack, tent, barn or other structure of a similar nature shall be used as a residence, either temporarily or permanently; provided, this Section shall not be construed to prevent the Declarant and those engaged in construction from using sheds or other temporary structures during construction.
- 11.10 <u>Completion of Construction.</u> The Association shall have the right to take appropriate legal action, whether at law or in equity, to compel the immediate completion of any residence not completed within one (1) year from the date of commencement of construction.
- 11.11 <u>Livestock and Pets.</u> No animals, livestock or poultry of any kind shall be raised, bred or kept on any Unit, except that dogs, cats or other small household pets may be kept provided that they are not kept, bred, or maintained for any commercial purposes. Such household pets must not constitute a nuisance or cause unsanitary conditions. No structure for the care, housing, or confinement of any pet shall be constructed or maintained on any part of the Common Areas. Pets shall be under leash at all times when walked or exercised in any portion of the Common Areas, and no pet shall be permitted to leave its

excrement on any portion of the Common Areas, and the Owner of such pet shall immediately remove the same. Upon the written request of any Owner, the Board conclusively determine, in its sole and absolute discretion, whether, for purposes of this Section 11, a particular pet is a generally recognized house pet or such pet is a nuisance, and the Board shall have the right to require the owner of a particular pet to remove such pet from the Development if such pet is found to be a nuisance or to be in violation of these restrictions. The Board shall have the further right, subject to Section 11 hereof, to fine any Owner (in an amount not to exceed \$50.00 per violation) for the violation of these pet restrictions by such Owner or an occupant of his Unit, and an Owner shall be liable to the Association for the cost of repair of any damage to the Common Areas caused by the pet of such Owner or of an occupant of such Owner's Unit. Any such fine or cost of repair shall be added to and become a part of that portion of any assessment next coming due to which such Unit or Dwelling and its Owner are subject. Nothing herein contained shall interfere with any provisions under the Americans with Disability Act or any similar state or local law, ordinance or regulation.

- 11.12 Obnoxious or Offensive Activities. No obnoxious, offensive or illegal activities shall be carried on upon any Unit, nor shall anything be done thereon which is or may become an annoyance or nuisance to the owners of other Units in THE RESERVE AT RICHGLEN. Without limiting the generality of the foregoing provisions, no exterior speakers, horns, whistles, bells, or other sound devices, except security and fire alarm devices used exclusively for such purposes, shall be located, used, or placed within the Development. Any Owner, or his family, tenants. guests, invitees, servants, or agents, who dumps or places any trash or debris—upon any portion of the Development shall be liable to the Association for the actual costs of removal thereof or the sum of \$150.00, whichever is greater, and such sum shall be added to and become a part of that portion of any assessment next becoming due to which suchOwner and his Unit is subject.
- 11.13 <u>Signs.</u> No advertising signs or billboard shall be erected on any Unit or within the Property unless prior written approval of the ARB is obtained. This restriction shall not apply to signs used to identify and advertise the subdivision as a whole, nor to signs for selling Units and/or houses during the development and construction period, provided such signs areapproved by the ARB. Also, the provisions of this Article shall not apply to notices posted in connection with judicial or foreclosure sales conducted with respect to a first mortgages. The restrictions of this Section shall not apply to the Declarant
- 11.14 <u>Aesthetics, Nature Growth, Screening, Underground Utility Service.</u> Trees which have a diameter in excess of six (6") inches measured two (2") feet above ground level, and distinctive flora, shall not be intentionally destroyed or removed except with the prior approval, in writing, of the Architectural Review Board, Clotheslines, garbage cans and equipment, shall be screened to conceal them from view of neighboring Units and streets. All residential utility service and lines to residences shall be underground.
- 11.15 <u>Antennas</u>. Antennas, satellite dishes, radio or television transmission towers may be erected on any structure or within the property only after written approval of the Architectural Review Board. In no event shall free standing transmission or receiving towers, satellite dishes or disks be permitted that exceed three (3') feet in diameter. All other satellite dishes and their location must be approved by the ARB.

## 11.16 Parking and Vehicles.

- (a) Parking of the following vehicles within the Properties is restricted: construction vehicles or equipment, mobile homes. recreational vehicles, golf carts, boats and other water craft, trailers, stored vehicles or inoperable vehicles. The foregoing vehicles may be parked only in enclosed garages approved in accordance with Article 9 of the Declaration or other areas as may be designated by the Board. Construction vehicles and equipment shall be exempt from this provision during daylight hours or for such period of time that 1s reasonably necessary for construction within a Unit or the Common Area. In the sole discretion of the Board, limitations may be placed on the parking areas, times for parking and points of entry for construction and commercial vehicles.
- (b) Operation of motorized vehicles on pedestrian ways, bike ways, sidewalks and greens maintained by the Association is prohibited unless specifically permitted in the discretion of the Board. Any use of pedestrian ways, bike ways, sidewalks and greens maintained by the Association for motorized vehicles shall be subject to local laws and ordinances, and any restrictions established by the Board in permitting such use.
  - (c) Nothing herein contained shall interfere with any provision under the Americans with Disabilities Act or similar state or local law, ordinance or regulation.
- 11.17 <u>Garbage and Refuse Disposal.</u> No Unit shall be used or maintained as a dumping group for rubbish. Trash, garbage or other waste shall not be kept except in sanitary containers designed for that purpose and then only in approved containers and screened from view from streets and other Units All incinerators or other equipment for the storage or disposal of such waste material shall be kept in a clean and sanitary condition. If such titter or other materials is found on any Unit, the same will be removed by the Owner of such Unit, at the Owner's expense, upon written request of the Association.
- 11.18 <u>Changing Elevations</u> No Owner shall excavate or extract earth for any business or commercial purpose. No elevation changes shall be permitted which materially affect surface grade of surrounding Units, unless approved inwriting by the ARB.
- 11.19 <u>Lighting</u>. Exterior lighting must be approved by the ARB. Seasonal decorative lights may be used only pursuant to rules and regulations established by the Board from time to time.
- 11.20 <u>Fuel Storage and Dispensing.</u> On-site storage and dispensing of gasoline, heating, or other fuels is prohibited, except that a reasonable amount of fuel may be stored on each Unit for emergency purposes and operation of lawn mowers and similar tools or equipment, and the Association shall be permitted to store fuel for operation of maintenance vehicles, generators, and similar equipment.

#### 11.21 Common Area, Greens, Sidewalks, and Bike and Pedestrian Pathways/Trails,

(a) Owners and occupants of Units, as well as their employees, lessees, invitees, clients, customers, guests and pets shall refrain from any actions which deter from the enjoyment by other Owners of areas within the Properties designated as Common Areas, nature preserve, pedestrian plazas, sidewalks, bike and pedestrian pathways/trails, and private streets, lanes and alleys. Prohibited activities shall include, without limitation, obstruction of Common Area, maintenance of dogs or other pets under conditions which interfere with the use of the specified areas by other Owners, their tenants and invitees, playing of loud radios or musical instruments, holding of large gatherings without advance approval of the Board, loitering, or use of facilities, tents or other temporary structures, stages, vending machines or facilities, except for events approved in advance by the Board and otherwise permitted under this Declaration. The Board may promulgate other rules and restrictions for use of these areas.

- (b) Special events held within the Properties by any person other than the Declarant including, without limitation, educational, cultural, entertainment, promotional, sporting or social events expected to draw increased vehicle, bicycle and pedestrian traffic to the Common Area, pedestrian plazas, sidewalks, and bike and pedestrian pathways/trails within the Properties shall be approved in advance by the Board. Such approval shall be in the sole discretion of the Board.
- 11.22 <u>Environmental Protection.</u> Any activities which materially disturb or destroy the vegetation, wildlife, wetlands, or air quality within the Properties or adjoining buffer zones or which use excessive amounts of water or which result in unreasonable levels of sound or light pollutions are prohibited Restricted and prohibited activities include without limitation the following:
- (a) Dumping of grass clippings, leaves or other debris, petroleum products. fertilizers, or other potentially hazardous or toxic substances in any buffer zone, drainage or irrigation ditch, swale, stream, pond, wetlands or creek, or elsewhere within the Properties or adjoining areas is prohibited, except that fertilizers may be applied to landscaping on Units provided care is taken to minimize runoff.
- (b) Obstruction, re-channeling or any other interference with drainage flows after location and installation of drainage swales, storm sewers, or storm drains is prohibited, except that the Declarant and the Association shall have such right; provided the exercise of such right shall not materially diminish the value of or unreasonably interfere with the use of any Unit without the Owner's consent.
- (c) Sprinkler or irrigation systems or wells of any type which draw upon water from creeks, streams, rivers, ponds, wetlands, canals, or other ground or surface waters within the Properties are prohibited, except that Declarant and the Association shall have the right to draw water from such sources.
- (d) Living trees shall be removed from the Properties only in conformance with plans approved in accordance with Article 9.
- (e) All areas designated on a recorded plat as "wetlands" shall be generally left in a natural state, and any proposed alteration of the wetlands must be in accordance with any restrictions or covenants recorded against such property and approved by all appropriate regulatory bodies. Prior to any alteration of a Unit, the Owner shall determine if any portion thereof meets the requirements for designation as a regulatory wetland. Notwithstanding anything contained in this Section, the Declarant, the Association, and the successors, assigns, affiliates and designees of each may conduct such activities as have been or may be permitted by the U.S. Army Corps of Engineers or any successor thereof responsible for the regulation of wetlands.
- 11.23 <u>Construction Activities</u>. No construction, erection, or placement of any structure, permanently or temporarily, on the outside portions of the Unit, whether such portion is improved or unimproved is permitted, except in strict compliance with the provisions of Article 9 of the Declaration. The following restrictions shall also apply:
- (a) After commencement of construction of any Improvements in the Properties, the Owner shall diligently prosecute the work thereon, to the end that the Improvements shall not remain in a partly finished condition any longer than reasonably and normally necessary for completion thereof.

- (b) The Owner of the Unit on which Improvements are being constructed shall at all limes keep streets and parking contiguous to the Unit free from excess dirt, mud, garbage, trash or other debris as may be occasioned by construction of the Improvements.
- (c) Rocks and trees removed during construction of Improvements shall be disposed of on the Units under construction in strict conformance with plans approved in accordance with Article 9.
- (d) Storage of construction materials and equipment shall strictly conform to plans approved in accordance with Article 9. The foregoing materials and equipment shall not be permitted within any natural barriers established prior to construction.
- (e) No overhead utility lines, including lines for cable, digital or similar television services, shall be permitted within the Properties, except for temporary lines as required during construction and lines installed by or at the request of Declarant.
- 11.24 <u>Model Homes</u>. Declarant, as well as any builder of homes in The Reserve at Richglen, shall have the right to construct and maintain model homes on any of the Units. "Model Homes" shall be defined as those homes used for the purposes of inducing the sale of other homes within the Properties.
  - 11.25 <u>Driveways and Entrance to Garage.</u> All driveways and entrances to garages shall be concrete or other substance approved in writing by Declarant or by the Architectural Review Board and of a uniform quality.
  - 11.26 Maintenance. The owner of each Unit, improved and unimproved, shall keep the same free of all tall grass, undergrowth, dead trees, dangerous and dead tree limbs, weeds, trash, and rubbish, which Unit shall at all times be maintained in such a manner as to prevent the same from becoming unsightly, unsanitary or a hazard to health. In the event the Owner of any Unit fails to comply with the terms of this paragraph, the Declarant, the Board, and/or the Association shall have the right (but not the obligation) to go upon such Unit and to cut and remove tall grass, undergrowth, weeds, rubbish and other unsightly or undesirable things and objects therefrom and to do all other things and perform and furnish any labor necessary to desirable in its judgment to maintain the Unit in a neat and attractive condition, all at the expense of the Unit Owner, which expense shall become payable by the Owner to the Declarant and/or the Association on demand, and if not paid on demand by such owner, the reasonable cost of such shall be added to and become a part of the annual assessments herein provided, to which such Unit is subject. Neither the Declarant nor the Association, as the case may be, nor any of its agents, employees or contractors shall be liable for any damages to any person which may result from the exercise of any of the rights conferred upon them as set forth in this paragraph.
  - 11.27 <u>Firearm and Weapon Discharge.</u> Any firearm discharge other than for defense or protection of one's life or property is prohibited on all property shown on the Plat. Firearms shall include rifle, gun, pistol, shotgun, black powder gun, pellet or BB gun, bow and arrow and any other weapon from which any bullet, shot or projectile may be discharged. The Board shall have no obligation to take action to prevent or stop such discharge.

- 11.28 <u>Swimming Pools</u>. No swimming pool shall be constructed, erected or maintained upon any Unit without the prior written consent of the Architectural Review Board and in no event shall any above-ground swimming pool be permitted.
- 11.29 <u>Litigation</u>. No judicial or administrative proceeding shall be commenced or prosecuted by the Association unless approved by at least seventy-five percent (75%) of the Unit Owners. This Section shall not apply, however, to (a) actions brought by the Association to enforce the provisions of this Declaration (including, without limitation, the foreclosure of liens), (b) the imposition and collection of assessments as provided in Article 8 hereof, (c) proceedings involving challenges to ad valorem taxation, or (d) counterclaims brought by the Association in proceedings instituted against it. This Section shall not be amended unless such amendment is made by the Declarant pursuant to Article 15.2 hereof, or is approved by the percentage votes, and pursuant to the same procedures, necessary to institute proceedings as provided above.
- 11.30 <u>Rules and Regulations.</u> In addition to the use restrictions set forth in the Article, the Board may, from time to time, without consent of the Members, promulgate, modify, or delete rules and regulations applicable to the Properties. Such rules shall be distributed to all Owners and occupants prior to the date that they are to become effective and shall thereafter be binding upon all Owners and occupants until and unless overruled, canceled or modified in a regular or special meeting by a Majority of the Members holding Class "A" votes in the Association, and, during the Development Period, the written consent of the Declarant.

#### **ARTICLE 12: EASEMENTS**

- 12.1 <u>Utilities.</u> Easements for installation and maintenance of utilities (including cable television service) and drainage facilities are reserved as indicated on recorded plats. Within these easements no structures, planting or other material shall be placed or permitted to remain which may, interfere with the installation and maintenance of utilities, or which may change the direction of flow of drainage channels in the drainage easements, or which may obstruct or retard the flow of water through drainage channels in the easements. An easement is hereby established for the benefit of Greenville County (and any other person or firm providing services to the Properties under agreement with oratthe direction of the Association) over all Common Area as may be reasonably necessary for the setting, removal and reading of water meters, and the maintenance and replacement of water sewer and drainage facilities and for the fighting of fires and collection of garbage. The Association shall have the power and authority to grant and establish upon, over and across the Common Area such additional easements as are necessary or desirable for the providing of service or utilities to the Common Area or Units.
- 12.2 Conservation of Open Spaces. Declarant has created certain areas within The Reserve at Richglen which are shown on the Plat as "Open Space". Neither the Declarant, the Owner(s), the Association, nor any advisory or community board shall be granted permission to remove or destroy trees or natural vegetation from such Open Spaces, nor shall any of the following be allowed, without the express written approval of the Greenville County Planning Commission: subdivision of property, filling, draining, flooding, dredging, impounding, clearing, burning, cutting or destroying vegetation, cultivating, excavating, erecting, constructing, releasing wastes, or otherwise doing any work on the Open Spaces; and changing the grade or elevation, impairing the flow or circulation of waters, or reducing the reach of waters. The following are expressly excepted from this paragraph: a) recreational or educational activities consistent with the continuing natural condition of the Property; b) removal or trimming of vegetation hazardous to person or property, or of timber downed or damaged due to natural disaster; c) restoration or mitigation required under law; d) construction and maintenance of a trail for educational and recreational purposes; and e) discharges of storm water to and from such Open Spaces as set forth in the Stormwater Management and Sediment Reduction Plan approved by Greenville County. Declarant shall grant a conservation easement with respect to the Open Spaces to the Association which shall be recorded in the Greenville County Register of Deeds Office separately from and in addition to this Declaration.

# ARTICLE 13: MORTGAGEE PROVISIONS

- 13.1 <u>No Priority.</u> No provision of this Declaration or the By-Laws gives or shall be construed as giving any Owner or other party priority over any rights of the first Mortgagee of any Unit in the case of distribution to such Owner of insurance proceeds or condemnation awards for losses to or a taking of the Common Area.
- 13.2 <u>Notice to Association</u>. Upon request, each Owner shall be obligated to furnish to the Association the name and address of the holder of any Mortgage encumbering such Owner's Unit.
- 13.3 <u>Failure of Mortgagee to Respond.</u> Any Mortgagee who receives a written request from the Board to respond to or consent to any action shall be deemed to have approved such action if the Association does not receive a written response from the Mortgagee within thirty (30) Days of the date of the Association's request, provided such request is delivered to the Mortgagee by certified or registered mail, returnreceipt requested.

#### **ARTICLE 14: DECLARANT'S RIGHTS**

- 14.1 <u>Transfer or Assignment.</u> Any or all of the special rights and obligations of the Declarant set forth in the Governing Documents may be transferred or assigned in whole or in part to the Association or to other persons, provided that the transfer shall notreduce an obligation nor enlarge a right beyond that which the Declarant has under this Declaration or the By-Laws. Upon any such transfer, the Declarant shall be automatically released from any and all liability arising with respect to such transferred rights and obligations. No such transfer or assignment shall be effective unless it is in a written instrument signed by the Declarant and duly recorded in the Public Records.
- 14.2 <u>Development and Sales</u>. The Declarant and others authorized by Declarant may maintain and carry on the Properties such activities as, in the sole opinion of the Declarant, may be reasonably required, convenient, or incidental to the development of the Properties and/or the construction or sale of Units, such as sales activities, tournaments, charitable events, and promotional events, and restrict Members from using the Common Area during such activities. Such activities shall be conducted in a manner to minimize (to the extent reasonably possible) any substantial interference with Members' use and enjoyment of the Common Area. In the event that any such activity necessitates exclusion of Owners from Common Areas, such activities shall not exceed seven (7) consecutive Days. The Declarant and others authorized by the Declarant shall have easements over the Properties for access, ingress and conducting such activities.

In addition, the Declarant and others authorized by Declarant may establish within the Properties such facilities as, in the sole opinion of the Declarant, may be reasonably required, convenient, or incidental to the development of the Properties and/or the construction or sale of Units, including but not limited to, business offices, signs, model units, tents, sales offices, sales centers and related parking facilities. During the Development Period, Owners may be excluded from use of all or a portion of such facilities in the Declarant's sole discretion. The Declarant and others authorized by the Declarant shall have easements over the Properties for access, ingress, and egress and use of such facilities.

Declarant may permit the use of any facilities situated on the Common Area by persons other than Owners without the payment of any use fees.

- 14.3 <u>Improvements to Common Areas.</u> The Declarant and its employees, agents and designees shall also have a right and easement over and upon all of the Common Area for the purpose of making, constructing and installing such Improvements to the Common Area as it deems appropriate in its sole discretion.
- 14.4 <u>Additional Covenants.</u> No person shall record any declaration of covenants, conditions and restrictions, declaration of condominiums, easements, or similar instrument affecting any portion of the Properties without Declarant's review and written consent. Any attempted recordation without such consent shall result in such instrument beingvoid and of no force and effect unless subsequently approved by written consent signed by the Declarant and recorded in the Public Records. No such instrument recorded by any person, other than the Declarant pursuant to Section 7.4, may conflict with the Declaration, By-Laws or Articles.
- 14.5 <u>Limitations in Use.</u> During the Development Period, the Declarant, acting in its sole and absolute discretion, retains the right but not the obligation to limit the use of any portion of the Properties, including any one Unit or group of Units, to one or more, but less than all, of the permitted uses under the Zoning Ordinance.

The limitations on use imposed by the Declarant may not be changed without the written consent of the Declarant during the Development Period. Thereafter, or at such time as the Declarant assigns it rights in this regard to the Association, any change in the limitations on use shall require the consent of the Board and the Owner(s) of the affected Unit or Units, and shall be set forth in a written instrument recorded in the Public Records. Declarant shall have the further right to establish such rules, regulations and procedures for initial and continuing review, approval and enforcement of the use or uses of and for all Units as provided in Article 11. Any change on the limitations of use of a Unit and the resulting change of the actual use of such Unit may impact the assessment and voting allocations for the affected Unit. The Board may, but shall not be obligated to, revise the Association's budgets to reflect such change and send the revised budgets to the Owners in accordance with Article 8.

- 14.6 Right of Class "B" Member to Disapprove Actions. So long as the Class "B" membership exists, the Class "B" Member shall have the right to disapprove any action, policy or program of the Association, the Board, and any committee which, in the sole judgment of the Class "B" Member, would tend to impair rights of the Declarant under the Governing Documents, or interfere with development of or construction on any portion of the Properties, or diminish the level of services being provided by the Association
- (a) The Class "B" Member shall be given written notice of all meetings and proposed actions approved at meetings (or by written consent in lieu of a meeting) of the Association, the Board, or any committee. Such notice shall be given by certified mail, return receipt requested, or by personal delivery at the address the Class "B" Member has registered with the secretary of the Association, which notice complies with the By-Laws and which notice shall, except in the case of the regular meetings held pursuant to the By-Laws, set forth in reasonable particularity the agenda to be followed at such meeting. The Class "B" Member may waive its right to receive notice in the same manner as provided in the By-Laws.

(b) The Class "B' Member shall be given the opportunity at any such meeting to join in or to have its representatives or agents join in discussion from the floor or any prospective action, policy or program which would be subject to the right of disapproval set forth herein.

No action, policy or program subject to the right of disapproval set forth herein shall become effective or be implemented until and unless the requirements of subsections (a) and (b) above have been met.

The Class "B" Member, its representatives or agents may make its concerns. thoughts and suggestions known to the Board and/or the members of the subject committee. The Class "B" Member, acting through any officer or director, agent or authorized representative, may exercise its right to disapprove at any time within ten (10). Days following the meeting at which such action was proposed or, in the case of any action taken by written consent in lieu of a meeting, at any time within ten (10). Days following receipt of written notice of the proposed action. No action, policy, or program shall be effective or implemented if the Class "B" Member exercises its right to disapprove. This right to disapprove may be used to block proposed actions but shall not include a right to require any action or counteraction on behalf of any committee, or the Board or the Association. The Class "B" Member shall not use its right to disapprove to reduce the level of services which the Association is obligated to provide or to prevent capital repairs or any expenditure required to comply with applicable laws and regulations.

## **ARTICLE 15: GENERAL PROVISIONS**

## 15.1 Duration.

- (a) Except as otherwise limited by South Carolina law, this Declaration shall have perpetual duration. If South Carolina law limits the period during which covenants may run with the land, then this Declaration shall automatically be extended at the expiration of the period for successive periods of twenty (20) years each. Notwithstanding the above, if any of the covenants, conditions, restrictions or other provisions of this Declaration shall be unlawful, void, or voidable for violation of the rule against perpetuities, then such provisions shall continue only until the year 2037.
- (b) Unless otherwise provided by South Carolina law, this Declaration may be terminated within the first twenty (20) years after the date of recording by an instrument signed by Owners of at least ninety percent (90%) of the total Units within the Properties, which instrument is recorded in the Public Records; provided, however, regardless of the provisions of South Carolina law, this Declaration may not be terminate during the Development Period without the prior written consent of the Declarant. After twenty (20) years from the date of recording, this Declaration may be terminated only by an instrument signed by Owners owning at least fifty-one percent (51%) of the Units and constituting at least fifty-one percent (51%) of the total number of Owners, and by the Declarant, if the Declarant owns any portion of the Properties. Nothing in this Section shall be construed to permit termination of any easement created in this Declaration without the consent of the holder of such easement.
- 15.2 <u>Amendment.</u> This Declaration may be amended prior to January 1, 2022, by an instrument signed by the Declarant, so long as the Declarant owns any units. After January 1,

2037 this Declaration may be amended by an instrument signed and recoded by the Owners of not less than 51% of the Units.

IN WITNESS WHEREOF, the undersigned, has caused these presents to be executed in 

Executed and declared in the presence of:

Its: Managing Member

STATE OF SOUTH CAROLINA)

COUNTY OF GREENVILLE )

**ACKNOWLEDGEMENT** 

I, the undersigned Notary Public for South Carolina, do hereby certify that Nicholas M. Franchina as Managing Member for CJN, LLC, personally came before me and acknowledged the due execution of the foregoing instrument as the act and deed of the Limited Liability Company.

Acknowledged this the 37 day of ,2017.

Notary Public for South Carolinal Print Name: Karen り

My Commission Expires:

Executed and declared in the presence of:

	Dan Ryan Builders South Carolina, Ll
Lara Saloc	By: VI - VETO N RE STOR
Clark Ahrand	

STATE OF SOUTH CAROLINA)

COUNTY OF GREENVILLE )

**ACKNOWLEDGEMENT** 

I, the undersigned Notary Public for South Carolina, do hereby certify that

Morw Me Norw as Sunson Fundant for Dan Ryan Builders South Carolina,

LLC, personally came before me and acknowledged the due execution of the foregoing instrument as the act and deed of the Limited Liability Company.

Notary Public for South Carolina
Print Name: Charles F. Howard My Commission Expires: 12-06-2020

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## Exhibit "A"

All those certain pieces, parcels or lots of land lying, situate in the State of South Carolina, County of Greenville, being shown and designated as Lots 1 thru 45 upon a plat entitled "Final Plat The Reserve at Richglen Subdivision", prepared by Precision Land Surveying, Inc., dated March 23, 2017 and recorded in the ROD office for Greenville County on March 29, 2017 in Plat Book 1266 at Page 41 and having the metes and bounds, courses and distances as will appear upon said plat.



ISC/DEED Book: DE 2627 Page: 2791 - 2807

June 22, 2021 11:20:51 AM

Rec: \$25.00

E-FILED IN GREENVILLE COUNTY, SC

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STATE OF SOUTH CAROLINA

COUNTY OF GREENVILLE

Cross Reference Declaration recorded in <u>Deed Book 2518 at Page 2452</u>

### **BY-LAWS OF**

### RESERVE AT RICH GLENN HOMEOWNERS ASSOCIATION, INC.

### a South Carolina Nonprofit Mutual Benefit Corporation

## ARTICLE 1 NAME, PRINCIPAL OFFICE, DEFINITIONS AND DECLARATION

- Section 1.1 Name. The name of the corporation is Reserve at Rich Glenn Homeowners Association, Inc. (the "Association"). No person, committee or group of Members, other than those elected by the membership, or appointed by the Board of Directors, shall use in their name the name "Reserve at Rich Glenn Homeowners Association" or any variant thereof, or any other names, words or phrases that would tend to give the general public or the membership the impression that the Member, committee or group of Members is speaking for or on behalf of the Association.
- Section 1.2 <u>Principal Office</u>. The Association shall designate and maintain a principal office in accordance with the requirements of the South Carolina Nonprofit Corporation Act of 1994 (S.C. Ann. §§ 33-31-101, *et seq.*) (the "Act"), but meetings of Members and Directors may be held at such places as may be designated by the Board of Directors from time to time or as otherwise provided in these By-Laws.
- Section 1.3 <u>Definitions.</u> Capitalized terms used herein and not otherwise defined herein shall have the same meaning as set forth in the Declaration of Covenants, Conditions, and Restrictions for The Reserve at Richglen, recorded on August 3, 2017, in the Office of the Register of Deeds for Greenville County, South Carolina, in <u>Deed Book 2518 at Page 2452</u> (as amended, modified, and/or supplemented, the "**Declaration**"), unless the context indicates otherwise.
- Section 1.4 <u>Declaration</u>. The Declaration is hereby incorporated herein by this reference and made part hereof.

### ARTICLE2 PURPOSES AND POWERS

- Section 2.1 <u>Purposes</u>. The Association shall have the purpose of engaging in any lawful activity; however, without limiting the generality of the foregoing, some of the primary functions of the Association include: (1) to perform those rights, powers, obligations, and functions of the Association set forth in the Declaration; and (2) to generally promote the health, safety, and welfare of the Owners and residents of the Community.
- Section 2.2 <u>Powers</u>. The Association shall have the power to do all things necessary or convenient, not inconsistent with law, to carry out its affairs and to further the activities and affairs of the Association, including, without limitation:
- (a) All powers, rights, and privileges which a corporation incorporated under the Act may now or hereafter have or exercise; and
- (b) All powers, rights, and privileges provided to the Association in the Declaration, the Articles of Incorporation, or these By-Laws.

### ARTICLE3 MEMBERSHIP

Section 3.1 <u>Membership</u>. Membership in the Association shall be as set forth in Declaration, and the provisions of the Declaration pertaining to membership are specifically incorporated herein by this reference. The Association shall have two classes of membership, Class A and Class B, as more fully set forth in the Declaration.

# ARTICLE 4 MEETINGS OF MEMBERS; VOTING; NOTICE OF MEETINGS OF MEMBERS

- Section 4.1 <u>Annual Meeting</u>. A meeting of Members shall be held annually, and the annual meeting of the Members shall be held at a time, date, and place established by the Board of Directors, but no annual meeting of the Members shall be scheduled on a legal holiday. The first annual meeting of Members shall be held within one year following the date of incorporation. At each annual meeting:
  - (1) The President and Treasurer shall report on the activities and financial condition of the Association;
  - (2) An election of Directors shall occur in accordance with Section 6.3 of these By-Laws; and
  - (3) Subject to any provisions of these By-Laws, the Articles of Incorporation, the Declaration, or the Act requiring prior notice before certain matters may be brought before the Members at the annual meeting (including, without limitation, S.C. Code

Sections 33-31-705(b) and 33-31-705(c)(2)), the Members may consider and act on any matters or business that may properly come before the annual meeting.

Notice of the annual meeting shall be given in accordance with Section 4.3 hereof.

#### Section 4.2 <u>Special Meetings</u>.

- a) Special meetings of the Association's Members may be called by the Board of Directors and shall be held at a time, date, and place established by the Board of Directors. In the event that the number of Directors falls below three (3) for any reason, special meetings of the Members may be called by any officer or Director of the Association during any such period and shall be held at a time, date, and place established by the person(s) calling the special meeting.
- b) Additionally, the Association shall hold a special meeting of the Members if the holders of at least five percent (5%) of the total eligible votes of the Association sign, date, and deliver to any officer of the Association a written demand for a special meeting describing the purpose or purposes for which it is to be held. If a proper demand is made, the Board of Directors shall have the right to set the time, date, and place of the special meeting, and the Association shall cause notice of the special meeting to be given within thirty (30) days of the date that the written demand was delivered to an officer of the Association. If the Board of Directors does not cause notice of the special meeting to be given within thirty (30) days after the demand is delivered to an officer of the Association, a person signing the demand may thereafter set the time, date, and place of the meeting and give notice thereof in accordance with Section 4.3 hereof.
- c) Notice of special meetings of Members shall be given in accordance with Section 4.3 c) hereof. Only those matters that are within the purpose or purposes described in the meeting notice may be conducted at a special meeting of Members.

### Section 4.3 <u>Notice of Meetings of Members; Waiver of Notice.</u>

Notice of Meetings of Members – In General. Written notice specifying the time, date, and place of a meeting of Members and, if required by the Act, the Articles of Incorporation, the Declaration, or these By-Laws, specifying the purpose or purposes for which such meeting was called, shall be given to all Members of record by: (1) depositing the same in the United States Mail, with first class postage affixed/prepaid, at least fifteen (15) days, but not more than sixty (60) days before the meeting date, addressed the Member's address last appearing on the books of the Association; (2) by hand delivery to the Member or to the Member's address last appearing on the books of the Association at least ten (10) days, but not more than sixty (60) days before the meeting date; and/or (3) by electronic mail delivered to the Member's email address last appearing on the books of the Association at least (10) days, but not more than sixty (60) days before the meeting date. An email shall be deemed to be delivered on the date that it is sent, if correctly addressed and if the sender does not receive an automated response indicating that the email was undeliverable (See Section 5.2)

- b) <u>Annual Meeting of Members</u>. Unless the Act<sup>1</sup>, these By-Laws, the Declaration, or the Articles of Incorporation require otherwise, notice of the annual meeting of Members need not include a description of the purpose for which the meeting is called.
- c) <u>Special Meeting of Members</u>. The notice of a special meeting of Members must state the purpose or purposes of the meeting. Only those matters that are within the purpose or purposes described in the meeting notice may be conducted at a special meeting of Members.
- d) Waiver of Notice. A Member may waive notice of a meeting before or after such meeting. The waiver must be in writing, be signed by the Member, and be delivered to the Association for inclusion in the minutes of the meeting. Further, a Member's attendance at a meeting waives objection to lack of notice or defective notice of the meeting, unless the Member at the beginning of the meeting objects to holding the meeting or transacting business at the meeting. Additionally, a Member's attendance at a meeting waives objection to consideration of a particular matter at the meeting on the basis of improper notice of that particular matter (i.e., that such matter was required to be described in or identified as a purpose of the meeting in the meeting notice, but such matter is not within the purpose(s) described in the meeting notice), unless the Member objects to considering the matter when it is presented.
- Section 4.4 <u>Record Date for Meetings</u>. Members at the close of business on the business day preceding the day on which the meeting notice is first *transmitted* to any Member are entitled to notice of the meeting. For purposes of this Section 4.4, notice shall be deemed to be "*transmitted*" (even if different than the effective date of notice under Section 5.2) on the date when: (1) deposited in the United States Mail in accordance with Section 5.1; (2) hand delivered in accordance with Section 5.1); and/or (3) delivered by email in accordance with Section 5.1). Members on the date of the meeting who are otherwise eligible to vote shall be entitled to vote at the meeting.
- Section 4.5 Adjournment of Meeting of Members; Notice of Adjourned Meetings. Any meeting of Members, whether or not a quorum is present, may be adjourned to a different date, time, and/or place. In the event that a quorum is not present, the meeting of Members may be adjourned to a different date, time and/or place by the affirmative vote of a majority of the votes represented at the meeting. If a quorum is present, action to adjourn to a different, date, time, and/or place shall be approved in accordance with Section 4.8. Notice need not be given of the new date, time and/or place, if the new date, time, and/or place is announced at the meeting before adjournment, provided that the meeting is adjourned to a date not more than one hundred twenty (120) days after the record date for determining Members entitled to notice of the original meeting. Members on the date of the adjourned meeting who are otherwise eligible to vote shall be entitled to vote at the adjourned meeting. If the meeting is adjourned to a date more than one hundred twenty (120) days after the record date for determining Members entitled to notice of the original

<sup>&</sup>lt;sup>1</sup> Members, Directors, and officers are hereby alerted that the Act does require the notice of the annual meeting to include a description of certain particular types matters that must be approved by the Members (including, without limitation, those matters identified in S.C. Code Section 33-31-705(c)(2)) and to identify certain particular types of actions to be taken at the annual meeting as a purpose or purposes of the annual meeting. Therefore, the Act should be consulted accordingly to ensure that proper notice is given.

meeting, notice of the adjourned meeting must be given in accordance with Section 4.3 and the record date for such notice shall be established in accordance with Section 4.4.

Section 4.6 <u>Members' List for Voting</u>. After fixing a record date for notice of a meeting, the Board of Directors shall prepare an alphabetical list of the names of all Members who are entitled to notice of the meeting and shall list the Members by classification of membership. The list must show the address and number of votes each Member is entitled to vote at the meeting. The Board of Directors shall prepare on a current basis through the time of the membership meeting a list of Members, if any, who are entitled to vote at the meeting but not entitled to notice of the meeting. This list must be prepared on the same basis and be part of the list of Members. The list of Members must be made available for inspection in accordance with the Act.

Section 4.7 <u>Quorum for Membership Meetings</u>. Unless otherwise provided by these By-Laws, the Articles of Incorporation, the Declaration, or the Act, the presence at a meeting, whether in person or by proxy, of Members entitled to cast ten percent (10%) of the total eligible votes in the Association shall constitute a quorum for the transaction of business. For each matter voted on, a quorum must exist at the time the matter is voted on.

Section 4.8 <u>Voting Requirements</u>. Unless these By-Laws, the Articles of Incorporation, the Declaration, or the Act require a greater vote, if a quorum is present, the following vote is required to constitute approval by or an act of the Members: (1) the affirmative vote of the majority of votes cast; and (2) such affirmative votes must also constitute a majority of the required quorum. Members entitled to vote on a matter shall have as many votes as specified in the Declaration.

With respect to Class A Members, if a Lot is owned by more than one record owner, the vote for such Lot shall be cast as such record owners determine among themselves, and the following shall apply:

- (1) If only one votes, the vote binds all.
- (2) If more than one votes:
  - a. If the votes cast are the same in all respects, then they collectively constitute the one (1) vote for the Lot on that matter.
  - b. If the votes cast differ in any respect, the vote for the Lot on the matter shall be deemed to be void and shall be treated as an abstention on the matter.
- (3) No vote attributable to a Lot may be split or fractionally cast.

Section 4.9 <u>Proxies.</u> At all meetings of Members, Members may vote in person or by proxy. All appointments of proxies shall be by written appointment form, signed either personally or by an attorney-in-fact. An appointment of a proxy is effective when received by the Secretary (or other officer or agent authorized to tabulate votes). An appointment is valid for eleven (11) months unless a different period is expressly provided in the appointment form. However, no proxy shall be valid for more than three (3) years from the date of execution. An

appointment of a proxy is revocable by the Member. An appointment of a proxy is revoked by the person appointing the proxy: (i) attending any meeting and voting in person, or (ii) signing and delivering to the Secretary (or other officer or agent authorized to tabulate votes) either a writing stating that the appointment of the proxy is revoked or a subsequent appointment form. The death or incapacity of the Member appointing a proxy does not affect the right of the corporation to accept the proxy's authority unless notice of the death or incapacity is received by the secretary (or other officer or agent authorized to tabulate votes) before the proxy exercises authority under the appointment.

Section 4.10 <u>Action by Written Consent</u>. Unless otherwise limited or prohibited by the Declaration, these By-Laws, the Articles of Incorporation, or the Act, any action required or permitted to be approved by the Members may be approved without a meeting if the action is approved by Members holding at least eighty percent (80%) of the total eligible votes in the Association entitled to be cast. The action must be evidenced by one or more written consents describing the action taken, signed by those Members representing at least eighty percent (80%) of the total eligible votes in the Association entitled to be cast, and delivered to the Association for inclusion in the minutes or filing with the corporate records. The record date for determining Members entitled to take action without a meeting under this Section is the date the first Member signs the written consent to such action. Written notice of Member approval pursuant to this Section must be given to all Members who have not signed the written consent. If written notice is required, Member approval pursuant to this section is effective ten (10) days after the written notice is given. Such written notice shall be effective in accordance with Section 5.1 hereof.

Section 4.11 Action by Written or Electronic Ballot. Unless limited or prohibited by the Declaration, these By-Laws, the Articles of Incorporation, or the Act, any action that may be taken at any annual, regular or special meeting of Members may be taken without a meeting if the Association delivers a written or electronic ballot to every Member entitled to vote on the matter. A written or electronic ballot shall: (1) set forth each proposed action; and (2) provide an opportunity to vote for or against each proposed action. Approval by written or electronic ballot pursuant to this Section is valid only when the number of votes cast by ballot equals or exceeds the quorum required to be present at a meeting authorizing the action, and the number of approvals equals or exceeds the number of votes that would be required to approve the matter at a meeting at which the total number of votes cast was the same as the number of votes cast by ballot. All solicitations for votes by written or electronic ballot shall: (1) indicate the number of responses needed to meet the quorum requirements; (2) state the percentage of approvals necessary to approve each matter other than election of directors; and (3) specify the time by which a ballot must be received by the Association in order to be counted. A written or electronic ballot may not be revoked.

Section 4.12 <u>Conduct of Meetings</u>. Robert's Rules of Order (latest edition) or such other rules as the Board of Directors may adopt shall govern the conduct of corporate proceedings when not in conflict with the Declaration, the Articles of Incorporation, these By-Laws or with the laws of the State of South Carolina.

Section 4.13 <u>Failure to Hold Meetings</u>. The failure to hold an annual meeting at a time stated in or fixed in accordance with these By-Laws does not affect the validity of a corporate action.

### ARTICLE 5 NOTICE

- Section 5.1 <u>Methods of Notice</u>. Notice of meetings of Members shall be given in the manner as specifically provided in Article 4. Otherwise, unless the Act, these By-Laws, or the Articles provide specific notice requirements for particular circumstances, any other notice required or permitted to be given by these By-Laws, the Articles of Incorporation, or the Act may be given as follows:
  - (1) Notice may be communicated in person; by telephone, telegraph, teletype, facsimile transmission (FAX), or other form of wire or wireless communication, including email; or by mail or private carrier. Additionally, notice may be communicated in any other manner permissible under the Act.
  - (2) Notice may be oral or written; however, oral notice is permissible only if reasonable under the circumstances and only if written notice is not otherwise required by these By-Laws, the Articles of Incorporation, or the Act.

Unless the Declaration provides otherwise, any notice required to be given by the Declaration may be given in any manner permitted by this Section 5.1.

- Section 5.2 <u>Effective Date of Notice</u>. Any notice required or permitted to be given by these By-Laws, the Articles of Incorporation, or the Act shall be effective as follows:
- a) Oral notice, if permissible, is effective when communicated, if communicated in a comprehensible manner.
- b) Written notice, if in a comprehensible form, is effective at the earliest of the following:
  - i. when received (an email shall be deemed to be received/delivered on the date that it is sent, if correctly addressed and if the sender does not receive an automated response indicating that the email was undeliverable);
  - ii. five days after its deposit in the United States mail, if mailed correctly addressed and with first class postage affixed;
  - iii. on the date shown on the return receipt, if sent by registered or certified mail, return receipt requested, and the receipt is signed by or on behalf of the addressee;
  - iv. fifteen days after its deposit in the United States mail, if mailed correctly addressed and with other than first class, registered, or certified postage affixed.

Unless the Declaration provides otherwise, any notice required to be given by the Declaration shall be effective as provided in this Section.

Section 5.3 Address for Notice. It shall be the responsibility of each Member to designate an address for purposes of notice, which designation shall be in writing and filed with the Secretary. If a Member elects to receive e-mail notice, the Member shall be responsible for designating and filing an email address with the Secretary for such purpose. If no such written designation of address or email address is provided to the Secretary, the address of the Member's Lot shall be deemed to be the Member's address for notice. Written notice is correctly addressed to a Member if addressed to the Member's address shown in the Association's current list of Members.

## ARTICLE 6 BOARD OF DIRECTORS

Section 6.1 <u>Number and Qualifications</u>. The Board of Directors shall have the ultimate authority over the conduct and management of the business and affairs of the Association. The Board of Directors shall be composed of not fewer than three (3) Directors, each of whom shall be an Owner and Member in good standing, in the discretion of the Board, of the Association, in order to seek election to, or continue to hold a position on, the Board of Directors. The number of Directors shall be fixed by the Members from time to time; provided, however, no reduction in the number of Directors shall have the effect of shortening the term of any incumbent Director.

Section 6.2 <u>Nominations</u>. The Board shall appoint a Nominating Committee to nominate candidates for election to each position on the Board of Directors which is to be filled by the Members. The Nominating Committee shall consist of a Chairman, who shall be a Director, and at least two (2) Members. The Nominating Committee shall be appointed by the Board not less than thirty (30) days prior to each annual meeting to serve a term of one (1) year and until their successors are appointed, and such appointment shall be announced in the notice of each election. The Nominating Committee may make as many nominations for election to the Board as it shall in its discretion determine.

Nominations for any position may also be permitted from the floor at any meeting at which an election is to be held. Each candidate shall be given a reasonable, uniform opportunity to communicate his or her qualifications to the Members and to solicit votes.

#### Section 6.3 <u>Election and Term of Office</u>.

a) <u>Election Generally</u>. At the first annual meeting of the Association after the adoption of these By-Laws, the Members shall elect three (3) Directors to staggered terms as follows: one (1) Director for a term of one (1) year; one (1) Director for a term of two (2) years; and one (1) Director for a term of three (3) years. At each annual meeting thereafter, the Members shall elect successor Directors for terms of three (3) years. The intention of this provision is to establish and maintain staggered terms for Directors for the benefit of continuity of service.

Each Member may cast one (1) vote per Lot owned with respect to each vacancy on the Board. There shall be no cumulative voting. Each Director shall thenceforth serve until the following annual meeting of the Association or until their successors are elected and qualified. Directors may be elected to serve any number of consecutive terms.

- b) <u>Election by Acclamation</u>. If the number of vacancies on the Board is equal to the number of qualified candidates, the President or chair, after ensuring that no Members wish to make further nominations from the floor, may declare that the nominees are elected by unanimous consent.
- c) <u>Election by Written Ballot</u>. In the event that election of Directors at the annual meeting cannot occur due to lack of quorum or otherwise, Directors may be elected by written or electronic ballot pursuant to Section 4.11.
- Section 6.4 <u>Removal or Resignation</u>. Any Director elected by the Members may be removed from the Board of Directors, with or without cause, by the affirmative vote of at least fifty-one percent (51%) of the total eligible votes in the Association at a meeting of the Members called for the purpose of removing the Director, provided that the meeting notice state that the purpose, or one of the purposes, of the meeting is removal of the Director. Removal of a Director may not be done by the Members by written consent or written or electronic ballot in lieu of meeting of the Members

Any Director who is not in good standing with the Association, or who misses three (3) consecutive Board meetings (unless such absence shall have been excused by the President of the Association or other person(s) authorized to do so), may be immediately removed from the Board of Directors by the remaining Directors and replaced in accordance with these By-Laws.

A Director may resign at any time by delivering written notice to the Board of Directors, the President or the Secretary. Such resignation shall take effect on the date of receipt of such notice or at a time later specified therein, and unless specified therein.

Section 6.5 <u>Vacancies</u>. Vacancies in the Board of Directors (caused by any reason other than the removal of a Director by a vote of the Members) shall be filled by a vote of a majority of the remaining Directors, even though the Directors present at such regular or special meeting of the Board may constitute less than a quorum. Each person so elected shall be a Director for the remainder of the term of the individual being replaced and until a successor shall be elected at the next annual meeting of the Association.

A vacancy on the Board of Directors shall not affect the validity of any decision made or action taken by the remaining Directors, so long as there are at least three (3) Directors on the Board at the time of the decision or action.

### Section 6.6 <u>Meetings of Directors.</u>

- a) <u>Organizational Meeting</u>. The first meeting of the Board following each annual meeting of the membership shall be held within ten (10) days thereafter at such time and place as the Board shall fix.
- b) <u>Regular meetings</u>. Regular meetings of the Board of Directors shall be held quarterly, or more frequently, and at dates, times and places determined by a majority of the Board of Directors. Without the approval of all of the Directors, no meeting shall fall upon a legal holiday. No notice shall be required for regular meetings.
- c) <u>Special meetings</u>. Special Meetings of the Board of Directors shall be held when called by the President of the Association or any two (2) Directors, after not less than two (2) days' notice is given, either personally, by mail, or by telephone, to each Director, unless waived in writing signed by the Director or by attendance of the meeting without objection or participation.
- d) <u>Executive session</u>. The Board may hold executive sessions in a regular or special meeting from which others are excluded, by affirmative vote of two-thirds of the Directors present at a meeting. A motion to go into executive session shall indicate the nature of the business of the executive session, and no other matter shall be considered in the executive session. No formal or binding action may be taken in executive session and no minutes shall be taken. An executive session may be held only to:
  - i. Consult with the Association's lawyers concerning legal matters;
  - ii. Discuss existing or potential litigation or mediation, arbitration or administrative proceedings;
  - iii. Discuss labor or personnel matters;
  - iv. Discuss contracts, leases and other commercial transactions to purchase or provide goods or services currently being negotiated, including the review of bids of proposals, if premature general knowledge of those matters would place the Association at a disadvantage; or
  - v. Prevent public knowledge of the matter to be discussed if the Board determines that public knowledge would violate the privacy of any person.
- Section 6.7 <u>Participation by Telecommunications</u>. Any Director may participate in, and be regarded as present at, any meeting of the Board of Directors by means of conference telephone or any other means of communication by which all parties participating in the meeting can hear each other at the same time.
- Section 6.8 Quorum. A majority of the Directors in office immediately before the meeting shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. If a quorum shall not be present at any meeting of the Board of Directors, the Directors

present thereat may adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum is present.

- Section 6.9 <u>Action</u>. Every act or decision authorized by a majority of the Directors present at a duly held meeting at which a quorum is present shall be regarded as an act of the Board of Directors. Directors shall not vote by proxy.
- Section 6.10 <u>Action without Meetings</u>. To the fullest extent permitted by the Act, the Board of Directors may take action without a meeting by written consent as to such matters and in accordance with such requirements and procedures authorized by the Act. Unless otherwise permitted in the Act, such written consent must be signed by all Directors and be included in the minutes filed with the corporate records reflecting the action taken.
- Section 6.11 <u>Compensation</u>. Directors shall not receive compensation for service on the Board of Directors.
- Section 6.12 <u>Obligation of Confidentiality</u>. Each Director shall have a continuing obligation to keep confidential any private or privileged information made available to the Director pursuant to his or her role on the Board.

#### Section 6.13 Powers and Duties of Board.

- a) General Authority. The Board shall be responsible for conducting the affairs of the Association and shall be authorized to exercise all rights and powers of the Association and to do all acts and things on behalf of the Association except those as to which the Declaration, the Act or the Articles of Incorporation specifically require to be done or approved by the Members generally. The Board shall have all powers necessary for the administration of the Association, including but not limited to, the following specifically enumerated powers:
  - i. Appoint committees, including an Architectural Review Board, by resolution and to delegate the powers and duties appurtenant thereto;
  - ii. Adopt, amend and publish Rules and Regulations governing the Property and establish enforcement procedures and fines for the infraction thereof;
  - iii. Adopt, amend and publish Architectural Guidelines or delegate the adoption of guidelines to an Architectural Review Board; provided that any such guidelines shall have been approved by the Board;
  - iv. Suspend the voting rights of a Member, for a period not to exceed sixty (60) days during any period in which the Member shall be in default in the payment of any assessment, charge, fine or other cost levied by the Association or for any other violation of the Declaration, the Architectural Guidelines or the Rules and Regulations;
  - v. Suspend the right to use the recreational facilities or amenities on the Common

- Areas and the services provided by the Association, for a period not to exceed sixty (60) days, if authorized by the Declaration;
- vi. Declare the office of a Director to be vacant in the event such Director resigns or is removed pursuant to Sections 6.4 and 6.5.;
- vii. Employ a manager or other contractor, agent or employee of the Association and prescribe their duties; and
- viii. Levy and collect assessments, Costs of Collection, and applicable attorney's fees from the Owners in accordance with the Declaration;
- b) <u>Duties</u>. The Board shall be responsible for all duties prescribed by the Declaration, the Act, or other South Carolina or Federal law as well as the following, without limitation:
  - i. Prepare and adopt, in accordance with the Declaration, an annual budget;
  - ii. Provide for the operation, care, upkeep and maintenance of the Common Areas;
  - iii. Enforce the provisions of the Declarations, By-Laws, Rules and Regulations and Architectural Guidelines, if any, subject to the discretion of the Board provided in Section 6.14; and
  - iv. Obtain and carry property and liability insurance, and pay the cost thereof and adjust claims, as appropriate.
- Section 6.14 <u>Discretion</u>. The Board of Directors may determine whether to take enforcement action by exercising the Association's power to impose sanctions or commence an action for violation of the Declaration, these By-Laws and the Rules and Regulations of the Association, including whether to compromise any claim for unpaid Assessments or other claims made by or against it. The Board shall not have a duty to take enforcement action if it determines, in good faith, that under the facts and circumstances presented:
  - a) The Association's legal position does not justify taking any or further enforcement action:
  - b) The covenant, restriction or Regulation being enforced is, or is likely to be, construed as inconsistent with the law;
  - c) Although a violation may exist or may have occurred, it is not so material as to be objectionable to a reasonable person or to justify expending the Association's resources; or
  - d) It is not in the Association's best interest to pursue an enforcement action.

The Board's decision not to pursue enforcement under one set of circumstances shall not prevent the Board from taking enforcement under another set of circumstances, but the Board shall not be arbitrary or capricious in taking enforcement action.

## ARTICLE 7 OFFICERS

- Section 7.1 <u>Designation</u>. The principal officers of the Association shall be the President, Vice President, Secretary and Treasurer and such other officers as the Board of Directors may from time to time by resolution create. Any two or more offices may be held by the same person, except the offices of President and Secretary.
- Section 7.2 <u>Appointment and Term.</u> The Board shall appoint the Association's officers at the first Board meeting following each annual meeting of the Members, to serve until their successors are appointed.
- Section 7.3 Removal or Resignation of Officers. Any officer may be removed from office, with or without cause, by a majority vote of the Board of Directors. Any officer may resign at any time giving written notice to the Board of Directors, the President or the Secretary. Such resignation shall take effect on the date of receipt of such notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
- Section 7.4 <u>Vacancies.</u> A vacancy in any office may be filled by appointment by the Board of Directors. The officer appointed to such vacancy shall serve for the remainder of the term of the officer being replaced.
- Section 7.5 Powers and Duties of Officers. The Association's officers shall have such powers and duties as generally pertain to their respective offices, as well as such powers and duties as the Board may specifically confer or impose upon them. The President shall be the chief executive officer of the Association. The Treasurer shall have primary responsibility for preparation of the budget as provided for in the Declaration and may delegate all or part of the preparation and notification duties to a finance committee, management agent, or both.
- Section 7.6 <u>Special Appointments</u>. The Board of Directors may appoint such other officers, agents, or entities to perform duties on behalf of the Association. The Board of Directors shall determine, in its sole discretion, the authority and duties of such appointees and shall have the authority to remove them in its sole and absolute discretion.
- Section 7.7 <u>Compensation of Officers</u>. No officer shall receive any compensation from the Association for his or her service as an officer.

## ARTICLE 8 ADMINISTRATION

- Section 8.1 <u>Agreements, Contracts, Deeds, Leases, Checks, etc.</u> All agreements, contracts, deeds, leases, checks and other instruments of the Association shall be executed by at least two (2) officers or by such other person or persons as the Board may designate by resolution.
- Section 8.2 <u>Bonds</u>. At the discretion of the Board of Directors, fidelity bonds may be required on all Directors, Officers and any other persons, employees or entities handling or responsible for the funds of the Association. The amounts of such bonds shall be determined by the Board, but if it is determined that bonds are to be obtained, they shall be at least equal to the amounts to be handled at any point by that person or entity. Unless verification that the bonds have been provided by such person or entity is obtained by or provided for the Board of Directors, the premiums for these bonds shall be paid by the Association as a common expense.
- Section 8.3 <u>Management Agent</u>. The Board may employ for the Association a professional management agent or agents at such compensation as the Board may establish, to perform such duties and services as the Board shall authorize. The Board may delegate such powers as are necessary to perform the manager's assigned duties, but shall not delegate policy-making or decision-making authority or ultimate responsibility for those duties set forth in Section 6.13(b).

### ARTICLE 9 ACCOUNTING AND FINANCIAL MATTERS

- Section 9.1 <u>Fiscal Year</u>. The fiscal year shall be the calendar year unless the Board establishes a different fiscal year by resolution.
- Section 9.2 <u>Deposits</u>. All funds of the Association shall be treated as the separate property of the Association and shall be deposited in a bank or other federally insured depository institution as shall be designated from time to time by the Board of Directors. Withdrawal of funds shall only be by checks signed by such persons as are authorized by the Board of Directors.
- Section 9.3 <u>Reserve.</u> In the event the Board of Directors uses funds collected and held in the Association's reserve account(s), the Board of Directors shall have the option, in its sole discretion and without notice to the Members, to replenish (in whole or in part) or not to replenish said reserve account(s).
- Section 9.4 <u>Borrowing Funds</u>. The Association shall have the power to borrow money for any legal purpose; provided that Members representing at least fifty-one percent (51%) of the total eligible votes of the Association shall have approved such action.

## ARTICLE 10 COMMITTEES AND ARCHITECTURAL REVIEW BOARD

The Board of Directors may from time to time by resolution, designate and delegate authority to one or more committees, including, without limitation, an Architectural Review Board and a Nominating Committee. Any such committee shall serve at the pleasure of the Board and shall be chaired by a Board Member.

### ARTICLE 11 BOOKS AND RECORDS

Section 11.1 <u>Corporate Records.</u> When consistent with good business practices, any records of the Association required by the Act may be maintained in any format so long as the records can be reproduced in written form in a reasonable time.

Section 11.2 <u>Inspection Rights</u>. The Members shall have only such rights to inspect records of the Association to the extent, and according to the procedures and limitations, prescribed by the Act. The Association may charge reasonable fees for the time and cost incurred in providing the records for inspection or copies of the books and records. Every Director shall have the absolute right at any reasonable time to inspect all books, records and documents of the Association.

## ARTICLE 12 INDEMNIFICATION

Section 12.1 <u>Scope.</u> The Association shall indemnify, defend and hold harmless the Association's Directors and officers to the fullest extent permitted by, and in accordance with the Act. This plan of indemnification shall constitute a binding agreement of the Association for the benefit of the Directors and officers as consideration for their services to the Association. Such right of indemnification shall not be exclusive of any other right which such Directors, officers, or representatives may have or hereafter acquire and, without limiting the generality of such statement, they shall be entitled to their respective rights of indemnification under any Bylaw, agreement, vote of Members, insurance, provision of law, or otherwise, as well as their rights under this Article 12. The Association shall pay for or reimburse the reasonable expenses incurred by the Director or officer who is a party to a proceeding in advance of a final disposition of the proceeding if the Director or officer complies with the terms of the Act.

Section 12.2 <u>Insurance</u>. The Board of Directors may cause the Association to purchase and maintain insurance on behalf of any person who is or was a Director or officer of the Association, against any liability asserted against such person and incurred in any such capacity or arising out of such status, whether or not the Association would have the power to indemnify such person.

### ARTICLE 13 ENFORCEMENT PROCEDURES

The Association shall have the power, as provided in the Declaration, to impose sanctions for any violation of the Declaration, the By-Laws, the Rules and Regulations and the Architectural Guidelines, if any. To the extent specifically required by the Declaration and the Association's Fine Policy, if any such policy exists, the Board shall provide reasonable notice to the responsible Owner and an opportunity to be heard before imposing fines or other sanctions. Pursuant to the Declaration, monetary fines shall constitute a lien upon the Unit of the violator.

## ARTICLE 14 MISCELLANEOUS

Section 14.1 <u>Corporate Seal</u>. The Association may have a seal in circular form having within its circumference the name of the Association.

#### Section 14.2 Amendments.

- a) <u>By the Members.</u> These By-Laws may be amended by the affirmative vote of 51% of the total eligible votes in the Association at a duly called annual or special meeting of the Membership.
- b) <u>By the Board of Directors</u>. In addition to the foregoing, the Board of Directors shall, at any time and from time to time, have the right (but not the obligation) to cause the By-Laws to be amended to correct any clerical or scrivener's errors or to conform to the requirements of the Federal Housing Administration or the Veterans Administration or the Federal National Mortgage Corporation, FHLMC and such other secondary market agencies as the same may be amended from time to time.

#### Section 14.3 Conflicts.

- a) <u>With Articles or Declaration</u>. In the case of any conflict between the Articles of Incorporation and these By-Laws, the Articles of Incorporation shall control; and in the case of any conflict between the Declaration and these By-Laws, the Declaration shall control.
- b) With the Act. In case of any conflict with the mandatory provisions of the Act, the mandatory provisions of the Act shall control.
- Section 14.4 <u>Interpretation</u>. The Board shall interpret the terms of these By-Laws and its interpretation shall be final.

IN WITNESS WHEREOF, the Board of Directors of the Association, by its authorized representative, has properly adopted these By-Laws on the signature date(s) below (the "Execution Date").

SIGNED SEALED AND DELIVERED in the presence of:	Reserve at Rich Glenn Homeowners Association, Inc.
2 1200	By: Brett Schnidt (SEAL)
(witness #1)	Name: Brett Schmidt, Director
(witness #2)	Its: 421/2021
(Withess #2)	
STATE OF SOUTH CAROLINA )	ACKNOWLEDGMENT
COUNTY OF Green ville	
do hereby certify that the above-signed au	, Notary Public for the State of South Carolina, uthorized signatory for Reserve at Rich Glenn appeared before me this day and acknowledged the
Sworn and subscribed before me this 21 st day of, 20, 20,	
Notary Public for South Carolina (SEAL)	Y SOUTH CAROLINA S
My Commission Expires: 12/4/12003	MY COMMISSION EXPIRES 12-4-2027

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Rec: \$25.00

E-FILED IN GREENVILLE COUNTY, SC

Tity of Manney

STATE OF SOUTH CAROLINA

COUNTY OF GREENVILLE

RESERVE AT RICH GLENN HOMEOWNERS ASSOCIATION, INC.

RECORDING OF DOCUMENTS PURSUANT TO THE SOUTH CAROLINA HOMEOWNERS ASSOCIATION ACT (S.C. CODE ANN. §§ 27-30-110 TO -170):

1. FINES FOR VIOLATIONS OF COVENANTS, BYLAWS, AND RULES AND REGULATIONS

<u>CROSSREFERENCE</u>: DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR THE RESERVE AT RICHGLEN recorded in Book 2518 Page 2452.

WHEREAS, the South Carolina Homeowners Association Act (S.C. Code Ann. §§ 27-30-110 to -170) requires Homeowners Associations to record Governing Documents, Rules, Regulations, and amendments thereto; and

WHEREAS, the Declaration of Covenants, Conditions and Restrictions for the Reserve at Richglen was recorded on August 03, 2017 in the Office of the Register of Deeds for Greenville County in Deed Book 2518 at Page 2452 (as amended and supplemented, the "Declaration"); and

WHEREAS, pursuant to the Declaration, Reserve at Rich Glenn Homeowners Association, Inc. is the Homeowners Association for the RESERVE AT RICHGLEN subdivision; and

NOW THEREFORE, the RESERVE AT RICH GLENN HOMEOWNERS ASSOCIATION, INC. does hereby record the following pursuant to the South Carolina Homeowners Association, Act:

1. FINES FOR VIOLATIONS OF COVENANTS, BYLAWS, AND RULES AND REGULATIONS (**Exhibit A**)

Board of Directors of the Board of Directors of Reserve at Rich Glenn Homeowners Association, Inc.

	By: / Bluen & Sal
	Print Name: Steven A Jackson
	Print Name: BUB SCIIC & MR NOCHY  Brint Name: Fleming S. Bover
	By:
	Print Name:
	By:
	Print Name:
requirements of the H	nts are being recorded in an effort to ensure compliance with the recording Homeowners Association Act; however, nothing herein shall be construed as ne or all of the Documents are required to be recorded under the requirements Association Act.
IN WITNESS	WHEREOF, the Board of Directors of Reserve at Rich Glenn Homeowners

[SIGNATURE PAGE TO FOLLOW]

Association, Inc. has by its duly authorized officer set its hand and seal this 500 day of

SIGNED SEALED AND DELIVERED in the presence of:	RESERVE AT RICH GLENN HOMEOWNERS ASSOCIATION, INC.	
Washiness #1)  Witness #2)	By: Steven & Jackson  Its: Phisesday	
STATE OF SOUTH CAROLINA )  COUNTY OF GREENVILLE )	ACKNOWLEDGEMENT	
I, Gene L. Groves ,Notary Public for the State of South Carolina, do hereby certify that Reserve at Rich Glenn Homeowners Association, Inc., by Steen & Sale , its President , personally appeared before me this day and acknowledged the due execution of the foregoing instrument.		
	day of Apaic , 2022. M  Public for South Carolina  Commission Expires: 8/15/2023	

#### Exhibit "A"

#### Reserve at Richglen Home Owners Association

### FINES FOR VIOLATIONS OF COVENANTS, BYLAWS, AND RULES AND REGULATIONS

The Board of Directors (the "Board") of the Reserve at Richglen Homeowners Association (the "Association") has established the following procedure to enforce the Association's covenants, bylaws, rules and regulations and policies (the "Regulation Documents").

A homeowner in violation of one or more sections in the Regulation Documents will be issued a written notice identifying the violation, referencing the applicable section(s) and specific governing document(s), and if applicable, providing a time frame in which the violation must be corrected. The fine policy will be implemented as follows:

1st Offence: Written warning describing the violation(s).

**2<sup>nd</sup> Offence**: Failure to correct the violation(s) within the time specified in the initial notice or a second violation of the same covenant(s), bylaw(s), rule(s), and/or regulation(s) will result in a second violation notice and the imposition of a fine set forth by the Board.

**3rd Offence**: Failure to correct the violation following the second notice, a repeated violation of the same covenant(s), bylaw(s), rule(s), and/or regulation(s), or failure to pay the initial fine will result in an automatic fine set forth by the Board that shall be imposed monthly until such violation is remedied or fine paid in full.

All fines will be due and payable no later than twenty (20) calendar days from the issue date of violation notice. Failure to pay fines when due will cause such fines to accrue on a monthly basis until payment in full. Homeowners will be responsible for any unpaid fines and penalties imposed on residents who lease or rent their unit and guests.

If a fine is not paid within the specified time following the second violation notice, the Board in its discretion may place a lien against the resident's property, obtain judgement through a magistrate's court and resort to any other enforcement and collection action available under South Carolina law. The Board may exercise such legal or judicial action at any time following failure to comply with the second notice.

Homeowners have the opportunity for a hearing with the Board to appeal any cited violation by a written request for a hearing to Association's management company prior to the first fine notice. Such written request shall pause any deadline set by this policy until hearing is completed. In the even a homeowner wishes to dispute a first offence notice, the homeowner should contact the Association's management company to provide their position against the alleged violation. Should the homeowner be correct, the incorrect violation shall be noted in the homeowner's file.

The Board may extend any of the deadlines listed above, provided the homeowner shows good cause, in order to allow homeowner sufficient time to correct violation.